



City of Crestview  
Community Development Block Grant  
2023-2024 Annual Action Plan

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City of Crestview receives funding through the Community Development Block Grant (CDBG) from the U.S. Department of Housing and Urban Development. The City is considered an “entitlement community” with a prescribed formula for funding developed by HUD using select city demographic information. This funding is used for community development projects which reduce or reverse evidence of physical, social, or economic decline in low-to-moderate income neighborhoods.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The priority needs, goals, and objectives of the City are outlined in the Consolidated Plan and have been defined by HUD as the following:

1. **Providing Decent Affordable Housing** – relates to a wide range of housing activities to meet individual family or community housing needs.
2. **Providing a Suitable Living Environment** – relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
3. **Expanding Economic Opportunity** – applies to activities related to economic development, commercial revitalization, or job creation.

In addition, HUD has added a standard set of outcomes for the objectives listed above.

These outcomes include:

1. **Availability/Accessibility** – applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low- and moderate-income people, including persons with disabilities.
2. **Affordability** – applies to activities that provide affordability in a variety of ways to low- and moderate-income people. It can include the creation or maintenance of affordable housing, basic

infrastructure hook-ups, or services such as transportation or daycare. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality or increasing the affordability of a product or service to benefit a low-income household.

**3. Sustainability** – applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low- and moderate-income or by removing or eliminating slums or blighted areas through multiple activities or services that sustain communities or neighborhoods.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The 2022-23 CDBG program year was the City of Crestview's third year as an entitlement community. 2022-23 projects are progressing as expected, and the city expects to continue to meet timeliness requirements as regulated in 24 CFR 570.902.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City of Crestview's Community Development Block Grant Program uses many processes for involving citizens in its decision making. Public comments on the use of CDBG funds are solicited through newspaper ads, public meetings, and on the city's website during the development of the plan. The Citizen's Advisory Committee (CAC) meets during the development of the plan to advise staff on the use of the city's annual CDBG funding allocation. During that meeting, the CAC votes on their combined recommendations. Staff and the CAC's recommendations are both presented to City Council for final approval. At least three advertised public hearings or meetings related to the CDBG program are held each year. This year's meetings were as follows:

1. A public information meeting was held on April 26, 2023. This meeting was held during the development of the plan/application period.
2. The Citizen's Advisory Committee (CAC) met on August 9, 2023 to review funding applications and give their recommendations.
3. The plan was presented to City Council on August 14, 2023 for final approval.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received during the creation of the 2023-2024 CDBG Annual Action Plan.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

In the event that public comments are received, those are accepted, reviewed, and made a part of the plan. No public comments were received during the creation of the 2023-2024 CDBG Annual Action Plan.

## **7. Summary**

The Citizen's Advisory Committee continues to be at the core of the public participation process. The City's Community Development Block Grant staff promotes public awareness and opportunities for participation by making available documents such as the annual action plan, five-year consolidated plan, consolidated annual performance evaluation report, etc., and by advertising their availability in the local news media and on the city website. The city continually strives to organize and present data in a manner that is easily understood and evaluated by our citizens and welcomes comments on the Annual Action Plan and how future reports might be improved

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role        | Name | Department/Agency                         |
|--------------------|------|---|
| CDBG Administrator |      | Community Development Services Department |

**Table 1 – Responsible Agencies**

**Narrative (optional)**

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Crestview's Community Development Services Department prepares the Annual Action Plan as part of a collaborative process to establish a unified vision of community development actions. This process creates the opportunity for strategic planning and citizen participation to take place in a comprehensive context at the local level. It also provides a method to measure progress of the various program goals, specific objectives, and annual goals set.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

Table 1 below identifies the agencies involved in the City's consultation process this year. The city will continue to work to identify public and private agencies to administer the CDBG program and achieve the goals and objectives set forth in the plan.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Continuum of Care, Homelessness and Housing Alliance (HHA) applies for federal and state funding, which it distributes to service providers based on results from a request for proposal process. Once funds are awarded, the Continuum of Care monitors expenditures and program delivery, and reports back to the appropriate government agencies. The Continuum of Care receives some funds for direct services, which are used to support collective programs, such as permanent housing, prevention, and other essential needs beyond the capacity of individual members.

During FY 2020-21 the city established a solid relationship with the Continuum of Care. In addition, Mayor JB Whitten created a homelessness advisory council. That board is made up of the Executive Director of the COC, the Director of the Crestview Area Shelter for the Homeless, a City Councilwoman, a County Commissioner, a representative from the Crestview Police Department, a representative of the faith community, and a representative from the Chamber of Commerce and Military Affairs Committee. The diversity of the board allows the city to obtain perspectives and solutions from multiple viewpoints and areas of expertise.

The city continues to work closely with the Continuum of Care to address the needs of homeless persons and persons at risk of homelessness. The Housing Stabilization Specialist provided by Homelessness and Housing Alliance regularly works with people in Crestview either already experiencing homelessness, or facing homelessness by providing resources and case management.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The city does not receive ESG funding directly, and did not receive an ESG allocation from the state of Florida in program years 2021-22, 2022-23, or 2023-24.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

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**Table 2 – Agencies, groups, organizations who participated**

|   |  |  |
|---|--|--|
| 1 | <b>Agency/Group/Organization</b>   | FL-505 Homelessness and Housing Alliance   |
|   | <b>Agency/Group/Organization Type</b>  | Services - Housing<br>Services-homeless  |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Homelessness Strategy |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted.<br/>What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | The City works closely with HHA through meetings, phone calls, and emails. HHA has been instrumental in assisting the city with housing services for displaced LMI citizens.           |

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City of Crestview continues to attempt to identify agencies that provide services to the Crestview area. There are no agencies that were identified, but not consulted during the creation of this plan.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

| <b>Name of Plan</b> | <b>Lead Organization</b>          | <b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>                                      |
|---------------------|-----------------------------------|--|
| Continuum of Care   | Homelessness and Housing Alliance | Both plans include increasing access to affordable, increasing economic stability, and strategies to reduce homelessness |

**Table 3 – Other local / regional / federal planning efforts**



**Narrative (optional)**

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**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

Citizens' comments on the use of CDBG funds are specifically solicited by a way of a citizen advisory group. The Citizen's Advisory Committee (CAC) advises staff on the use of the City of Crestview's annual CDBG fund allocation. Each year, the Citizen's Advisory Committee (CAC) comes together to plan for the CDBG budget for the coming fiscal year. The CAC reviews all applications submitted for the City's annual allocation of grant funds. At least three advertised public hearings or meetings are held each year to address housing and community development needs, development of proposed activities, and review of performance for the Community Development Block Grant (CDBG). This year, the Citizen Advisory Committee met on August 4, 2023 to review applications and give their funding recommendations for the 2023-2024 year.

**Citizen Participation Outreach**

| Sort Order | Mode of Outreach | Target of Outreach           | Summary of response/attendance   | Summary of comments received | Summary of comments not accepted and reasons | URL (if applicable) |
|------------|------------------|------------------------------|--|------------------------------|--|---------------------|
| 1          | Public Meeting   | Non-targeted/broad community | No one from the public attended the meeting, and no public comments were received. | N/A                          | N/A  |                     |

| Sort Order | Mode of Outreach  | Target of Outreach           | Summary of response/attendance  | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|-------------------|------------------------------|---|------------------------------|--|---------------------|
| 2          | Newspaper Ad      | Non-targeted/broad community | Several newspaper ads were ran during the creation and adoption of the Annual Action Plan. No public comments were received due to the newspaper ads.   | N/A                          | N/A  |                     |
| 3          | Internet Outreach | Non-targeted/broad community | Visitors to the city's website can view CDBG announcements, and submit public comments comment on the Annual Action Plan or CDBG program. No public comments were received due to the website postings. | N/A                          | N/A  |                     |

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Crestview's 2023-24 allocation is \$153,695.00.

#### Anticipated Resources

| Program | Source of Funds  | Uses of Funds  | Expected Amount Available Year 1 |                    |                          |           | Expected Amount Available Remainder of ConPlan \$ | Narrative Description  |
|---------|------------------|--|----------------------------------|--------------------|--------------------------|-----------|---|--|
|         |                  |  | Annual Allocation: \$            | Program Income: \$ | Prior Year Resources: \$ | Total: \$ |   |  |
| CDBG    | public - federal | Acquisition<br>Admin and Planning<br>Economic Development<br>Housing<br>Public Improvements<br>Public Services | 153,695                          | 0                  | 0                        | 153,695   | 0   | The 2023-24 CDBG allocation will be used for the following projects: Planning and Administration, Crestview Community Redevelopment, Crestview Resource Center, Crestview Manor Ceiling Improvements and Dinner at Dad's food distribution improvements. |
| Other   | public - federal | Economic Development   | 0                                | 0                  | 0                        | 0         | 0   |  |

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City of Crestview does not receive HOME or ESG funding. CDBG funding does not require matching funds, however funding will be leveraged by private, local, state, and other federal funding as available.

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**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The city has obtained several properties that may be used to address affordable housing needs in the future, and is working to identify agencies to partner with on potential future affordable housing projects. The city maintains a list of city-owned properties that may be eligible for affordable housing or other needs.

**Discussion**

The city continues to seek funding opportunities and partnerships to expand programs.

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## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

| Sort Order | Goal Name                    | Start Year | End Year | Category                          | Geographic Area | Needs Addressed              | Funding        | Goal Outcome Indicator  |
|------------|------------------------------|------------|----------|-----------------------------------|-----------------|------------------------------|----------------|---|
| 1          | Public Facility Improvements | 2021       | 2025     | Non-Housing Community Development | CRESTVIEW       | Public Facility Improvements | CDBG: \$72,320 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 300 Persons Assisted |
| 5          | Blight Removal               | 2020       | 2025     | Non-Housing Community Development | CRESTVIEW       | Blight Removal               | CDBG: \$50,636 | Buildings Demolished: 10 Buildings  |
| 6          | Planning and Administration  | 2020       | 2025     | Planning & Administration         | CRESTVIEW       | Administration/Planning      | CDBG: \$30,739 | Other: 1 Other  |

Table 6 – Goals Summary

#### Goal Descriptions

|          |                         |  |
|----------|-------------------------|--|
| <b>1</b> | <b>Goal Name</b>        | Public Facility Improvements   |
|          | <b>Goal Description</b> | The public facility improvement goal will be met through funding provided to the Crestview Resource Center, Crestview Manor, and Crestview Church of the Nazarene. |

|   |                         |  |
|---|-------------------------|--|
| 5 | <b>Goal Name</b>        | Blight Removal   |
|   | <b>Goal Description</b> | Under this goal, funding will be used to assist in the elimination of blight and deterioration of properties through the removal of unsafe conditions, and by enhancing the appearance and conditions of structures. |
| 6 | <b>Goal Name</b>        | Planning and Administration  |
|   | <b>Goal Description</b> | Under this goal, funding will be used to provide the planning and administrative support functions to carry out the programs and projects of the Annual Action Plan.   |

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# Projects

## AP-35 Projects – 91.220(d)

### Introduction

This City of Crestview's FY 2023-24 activities were developed fully utilizing the citizen participation process. The program was advertised and applications for funding were received. City staff reviewed the applications and presented them to the Citizen's Advisory Committee (CAC) before presenting the Annual Action Plan to City Council for final approval. The following projects were approved for FY 2023-2024:

### Projects

| # | Project Name                              |
|---|---|
| 1 | Planning and Administration               |
| 2 | City of Crestview Community Redevelopment |
| 3 | Crestview Resource Center                 |
| 4 | Crestview Manor Ceiling Improvements      |
| 5 | Dinner at Dad's                           |

Table 7 - Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocations are prioritized to provide the greatest impact in the target areas. Projects were chosen for funding based on eligibility and impact. Community Redevelopment will be performed in all four LMI areas where there is a high level of code enforcement violations, or individual properties with code enforcement violations. The remaining projects were allocated based on eligibility and impact. As a fourth year entitlement community with limited funding, the city currently has insufficient funding in comparison to the level of need in many areas. However, the city continues to identify community partners and resources.

**AP-38 Project Summary**  
**Project Summary Information**

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|          |  |  |
|----------|--|--|
| <b>1</b> | <b>Project Name</b>  | Planning and Administration  |
|          | <b>Target Area</b>   |  |
|          | <b>Goals Supported</b>   | Planning and Administration  |
|          | <b>Needs Addressed</b>   | Administration/Planning  |
|          | <b>Funding</b>   | CDBG: \$30,739   |
|          | <b>Description</b>   | The City of Crestview Community Development Services Department administers the CDBG program and is responsible for conducting all public hearings and meetings, advertising the report, advertising for and accepting applications, reviewing applications, administering funds to sub-grantees, preparing the Annual Action Plan each year, preparing the CAPER each year, and for preparing the Five Year Consolidated Plan every five years, among other administrative duties. This project is eligible under 24CFR 570.206(a), Matrix Code: 20 |
|          | <b>Target Date</b>   | 9/30/2024  |
|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | This activity supports all other CDBG activities, and therefore all beneficiaries of those activities will also benefit from this activity. For the 2023-2024 year, an estimated 300 individuals and families will benefit from the proposed activities.   |
|          | <b>Location Description</b>  | 198 N Wilson Street Crestview FL 32536   |
|          | <b>Planned Activities</b>  | Planned activities include administration of the CDBG program, conducting necessary public hearings and meetings, advertising the report, advertising for and accepting applications, reviewing applications, administering funds to sub-grantees, preparing the Annual Action Plan each year, preparing the CAPER report each year, preparing the Consolidated Plan every five years, along with any other administrative duties required.  |
| <b>2</b> | <b>Project Name</b>  | City of Crestview Community Redevelopment  |
|          | <b>Target Area</b>   |  |
|          | <b>Goals Supported</b>   | Blight Removal   |
|          | <b>Needs Addressed</b>   | Blight Removal   |
|          | <b>Funding</b>   | CDBG: \$50,636   |

|          |  |   |
|----------|--|---|
|          | <b>Description</b>   | The City of Crestview's low-and moderate-income target areas include many slum and blighted properties. Under this program, funding will be used to assist in the elimination of blight and deterioration of properties through the removal of unsafe conditions. 100% of funding for this program is anticipated to be used within the LMI target areas. This project is eligible under 24 CFR Part 570.201(d), National Objective: Elimination of Slums and Blight, Matrix Code 04. |
|          | <b>Target Date</b>   | 9/30/2024   |
|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Approximately 10 low- to moderate-income families will benefit from this activity.  |
|          | <b>Location Description</b>  | Activities will take place in low- to moderate-income areas.  |
|          | <b>Planned Activities</b>  | Planned activities include, but are not limited to, land acquisition, residential rehabilitation, demolition and clearing, and other activities to promote sustainability. redevelopment of, and removal of blight in LMI target areas.   |
| <b>3</b> | <b>Project Name</b>  | Crestview Resource Center   |
|          | <b>Target Area</b>   |   |
|          | <b>Goals Supported</b>   |   |
|          | <b>Needs Addressed</b>   |   |
|          | <b>Funding</b>   | :   |
|          | <b>Description</b>   | Purchase of items to upgrade the food pantry and perform building modifications to the resource center. This project is eligible under 24 CFR 570.201(c), National Objective: Low Mod Area benefit (LMA) Matrix Code: 03E   |
|          | <b>Target Date</b>   |   |
|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | An estimated 500 families who utilize either the food pantry, or resource center will benefit from the proposed activities.   |
|          | <b>Location Description</b>  | Facility is located within a low- to moderate-income area.  |
|          | <b>Planned Activities</b>  | Planned activities include purchase of additional upgrades for the food pantry as well as furnishings to assist in upgrading the resource center to begin hosting educational programs for low- to moderate-income individuals and families.  |

|   |  |   |
|---|--|---|
| 4 | <b>Project Name</b>  | Crestview Manor Ceiling Improvements  |
|   | <b>Target Area</b>   |   |
|   | <b>Goals Supported</b>   | Public Facility Improvements  |
|   | <b>Needs Addressed</b>   | Public Facility Improvements  |
|   | <b>Funding</b>   | CDBG: \$18,000  |
|   | <b>Description</b>   | Purchase of ceiling tiles, lighting, and ceiling fans. The activity is eligible under 24 CFR 570.201(c), National Objective: Low/Mod Limited Clientele, Matrix Code: 03A  |
|   | <b>Target Date</b>   | 9/30/2024   |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | This project will benefit the residents of the facility, as well as the workers and volunteers that serve at the facility, which will be approximately 120.   |
|   | <b>Location Description</b>  | Facility is located in a low- to moderate income area.  |
|   | <b>Planned Activities</b>  | Activities include the purchase of ceiling tiles, lighting, and ceiling fans to improve the Crestview Manor Facility.   |
| 5 | <b>Project Name</b>  | Dinner at Dad's   |
|   | <b>Target Area</b>   |   |
|   | <b>Goals Supported</b>   | Public Facility Improvements  |
|   | <b>Needs Addressed</b>   | Public Facility Improvements  |
|   | <b>Funding</b>   | CDBG: \$43,000  |
|   | <b>Description</b>   | Purchase of items to upgrade the food distribution capabilities for the Crestview Church of the Nazarene's Dinner at Dad's food distribution program. National Objective: Low Mod Area benefit (LMA) Matrix Code: 03E |
|   | <b>Target Date</b>   | 9/30/2024   |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | The activity serves approximately 175 low- to moderate-income families per week, who will benefit from the improvements.  |
|   | <b>Location Description</b>  | Project activities will take place at Church directly adjacent to a LMI Target Area.  |

|  |                           |   |
|--|---------------------------|---|
|  | <b>Planned Activities</b> | Planned activities include purchase of a pole barn building, as well as a walk-in refrigerator/freezer and associated electrical materials to improve the facility. |
|--|---------------------------|---|

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

All CDBG funding will be used to benefit eligible activities within the city limits of Crestview. The designated LMI areas are:

Census Tract: 020600, Census Block Group: 1, Low/Mod Percentage: 62.22%

Census Tract: 020700, Census Block Group: 1, Low/Mod Percentage: 74.29%

Census Tract: 020500, Census Block Group: 3, Low/Mod Percentage: 53.96%

Census Tract: 020500, Census Block Group: 4, Low/Mod Percentage: 96.32%

A map of the geographic areas of Crestview, including the designated LMI areas above is included in the AD-26 administration section of this plan.

### **Geographic Distribution**

| <b>Target Area</b> | <b>Percentage of Funds</b> |
|--------------------|----------------------------|
| CRESTVIEW          | 100                        |

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

All funding will be allocated within LMI areas to maximize impact. Community Redevelopment is needed in all four areas due to the amount of blighted and unsafe structures within them. Under this plan, two applicants (Crestview Resource Center and Crestview Manor) are located within a LMI area. One applicant (Dinner at Dad's) is located directly adjacent to, and south of Census Tract 020700, serving the residents of that surrounding LMI community.

### **Discussion**

The City of Crestview's designated LMI areas accurately represent the community needs. Funding will be targeted in those areas.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Affordable housing will not be directly addressed during this annual action plan.

| One Year Goals for the Number of Households to be Supported |   |
|---|---|
| Homeless  | 0 |
| Non-Homeless  | 0 |
| Special-Needs   | 0 |
| Total   | 0 |

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

| One Year Goals for the Number of Households Supported Through |   |
|---|---|
| Rental Assistance   | 0 |
| The Production of New Units                                   | 0 |
| Rehab of Existing Units                                       | 0 |
| Acquisition of Existing Units                                 | 0 |
| Total   | 0 |

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The city is not currently carrying out affordable housing activities due to insufficient funding, but will continue attempts to identify affordable housing needs, resources, and possible partnerships for future activities.



## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Crestview will not address public housing needs directly with CDBG funding in FY23-24.

### **Actions planned during the next year to address the needs to public housing**

The City of Crestview will not address public housing needs directly with CDBG funding in FY 23-24, but will instead support Crestview Housing Authority in future projects if requested.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

There are no city-planned planned activities to encourage public housing residents to become more involved in management and participate in homeownership in FY 2023-24.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The city does not provide direct homeless services but collaborates with HHA and the Advisory Committee to ensure the provision of services is comprehensive and adequate for the jurisdiction.

The Crestview Area Homeless Advisory Council (CAHAC) is comprised of several community leaders that represent all sectors of the city. The city implemented the Crestview Area Homeless Advisory Council in 2019. The council consists of representatives from city council, Board of County Commissioners, HHA, Crestview Area Shelter for the Homeless, Crestview Chamber of Commerce, and Crestview Police Department. The goals of the council are to identify the number of persons experiencing homelessness in the city, inventory all available resources, create gaps analysis, develop strategic plan, and implement strategies. The council meets monthly.

The City of Crestview's action plan outlines goals and strategies to be implemented in accordance with requirements of the broader Consolidated Plan. The city coordinated with HHA and the CAHAC to develop needs and establish strategies to address those needs. This collaboration has developed an effective systemic approach to homelessness that will fill jurisdictional gaps in services. The city continues to assist in the development of strategic solutions to homelessness that reduce costs to the community and reduces homelessness. Although the city does not directly provide services to homeless households the city works with the local Continuum of Care (CoC) and other service providers that cover our jurisdiction for the provision of services. Under this category, the city will not undertake these activities but will support several operating agencies that are providing valuable services to prevent homelessness and to assist those who are already homeless.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The city will support HHA's efforts to identify and engage each person experiencing homelessness in order to quantify the unmet needs in the area, and begin the process of connecting homeless households to services and housing. HHA utilizes the data collected from outreach, shelters, and coordinated entry system to determine if Crestview has sufficient resources to address the needs of those experiencing homelessness in the jurisdiction.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The CoC Annual Action Plan has an objective of providing immediate access to low-barrier emergency shelter or other temporary accommodations to all who need it. The goals include:

1. Increase access to stable and affordable housing. The city is aware of the affordable housing shortage and shortage of property owners willing to accept HUD housing vouchers and tenants with a history of homelessness. The CoC has multiple committees working on addressing the issue. The CoC uses Housing First and other evidence-based best practices to expedite housing for persons experiencing homelessness. The city's goal is to support the effort to increase housing availability for special needs populations and extremely low-income households. This goal also includes increasing the number of shelter beds available in the area and the amount of funding for supportive housing programs. The CoC was able to expedite housing for persons that were staying in shelters much more quickly versus the lengthy process of housing persons that are unsheltered.
2. Provide access to low-barrier emergency shelter. The objective is to be able to provide high-quality, housing-focused shelter or temporary accommodations for those living in unsafe situations, including those fleeing domestic violence and human trafficking, and those living in unsheltered locations.
3. Improve access to emergency assistance, housing, and supports for historically underserved and overrepresented groups, such as youth who have been involved in the juvenile justice system or child welfare system, people who have been sexually exploited or labor-trafficked, people who identify as LGBTQ, people with HIV/AIDS, youth that are pregnant or parenting, people with mental health needs, and racial and minority groups.
4. Utilize transitional housing vouchers for motel stays and other temporary accommodations available through the Managing Entity and other area providers to transition participants that have a housing stability plan and an exit to housing date, when appropriate.
5. Increase the availability of medical respite beds to allow hospitals to discharge participants experiencing homelessness to discharge people with complex health needs to medical respite beds that can help stabilize their health conditions and assist them to access or return to safe housing. The CoC has not found a facility to meet this need and currently utilizes hotel/motel vouchers to meet this need.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The CoC Annual Action Plan includes an objective to implement coordinated entry to standardize assessment and prioritization processes and streamline connections to housing and services. The goals include:

1. To reduce the length of time a household experiences homelessness using coordinated entry, street outreach teams, support services, and housing navigation.

2. Support the implementation of strong coordinated entry processes that provide effective, low-barrier, comprehensive, and coordinated access to housing and services programs.
3. Develop and strengthen best practices in population-specific coordinated entry strategies and processes.
4. Support rural and suburban areas to implement effective, regionally specific coordinated entry processes.
5. Expand access to new and existing affordable housing for people experiencing homelessness.
6. Connect people to rapid re-housing.
7. Connect people with the most intense needs to permanent supportive housing.
8. Link people experiencing unsheltered homelessness to housing and services solutions.
9. Expand the supply and increase access to rental housing subsidies and other affordable housing options.
10. Encourage increased use of health, behavioral health, TANF, workforce, early childhood education, K-12 and higher education supports, and child welfare programs.
11. Encourage a wide range of programs to develop or strengthen partnerships with coordinated entry processes and to implement effective practices for referrals between systems.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

To ensure that individuals and families do not return to homelessness, it will be necessary to strengthen partnerships with, and connections to, a larger array of federal, state, local, and private programs that serve low-income households, including programs that: advance education and employment opportunities and support upward economic mobility; provide connections to health and behavioral health care services; and link people to a range of other programs and systems that support strong and thriving communities, such as quality child care, schools, family support networks, and other resources.

## **Discussion**

In addition to the sections above, the city will assist with housing and supportive service actions for non-homeless special needs persons including the elderly, frail elderly, persons with disabilities, persons with HIV/AIDS and their families, and public housing residents. by identifying federal, state, local, and private programs and agencies that will support those actions. As a new entitlement community this is an ongoing effort.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City's Community Redevelopment Agency (CRA) encourages the private sector in their effort to secure additional public and private funds for affordable housing, community and economic development. No CDBG funds are allocated to provide homeless with affordable housing; however, Applicants for these programs are also advised of the rehabilitation services of the Okaloosa County Development Corporation, which also provides housing and rehabilitation services through the State Housing Initiative Partnership (SHIP) program and the HOME Investment Partnership Program.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

City staff regularly reviews the Land Development Code to find new ways to streamline processes and procedures for community development, as well as provide for regulatory barriers to affordable housing. City staff is also working with Okaloosa County as they work to complete an Attainable Workforce Housing Study, which will identify strategies, which may include revision of existing public policy, or establishment of new public policy, that will ameliorate the negative effects of such policies. These actions are not funded through the CDBG program, but address barriers to affordable housing.

### **Discussion:**

The ongoing review of the Land Development Code, along with policy and procedure change strategies resulting from the Okaloosa County Attainable Workforce Housing study will allow staff to identify and remove applicable barriers to affordable housing.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The primary target of activities funded by the CDBG program is improvement of living conditions for low- to moderate-income persons. The activities are focused on assisting persons in the community to obtain and maintain suitable housing and adequate living standards in stable or improving neighborhoods. The activities included in the Consolidated Plan are designed to overcome obstacles and meet the underserved needs of low- and moderate-income persons. Housing program activities for improvement of occupied housing, expansion of decent and attractive affordable housing stocks, and assistance to persons to enable them to live in decent and sustainable housing are direct methods to improve living conditions. Activities that improve infrastructure, improve the quality of life and raise the standard of living for all of the people in the neighborhood served by the infrastructure. Public services and facilities that meet community needs, particularly for the young and the elderly, provide a means by which persons may receive needed services and benefits that will enable them to live decently; and, in the case of children, develop the future capability to provide for themselves.

### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle to meeting underserved housing and community development needs of the City is available funding, which is shrinking each year. Demand for assistance exceeds the supply of available resources. The number of lower income individuals, families, and neighborhoods in need, coupled with the complexity of issues they face is steadily increasing in both scale and cost. The combination of these factors places substantial new burdens on an already strained housing and community development delivery system.

The City plans to undertake activities to address obstacles to meeting underserved needs by funding the non-profit sub-recipient organizations previously identified.

### **Actions planned to foster and maintain affordable housing**

The City will continue to work with establishing public/private partnerships intended to increase the opportunity for the development of affordable housing.

### **Actions planned to reduce lead-based paint hazards**

The City tests proposed rehabilitation projects for lead-based paint, provides the required remedial action, and provides information to homeowner.

The City's programs continue to include lead-based paint hazard education. The City provides copies of the booklet "Protect Your Family from Lead in Your Home". Each unit that will undergo painting and/or re-roofing will be evaluated for the presence of lead-based paint. If such hazards are determined to

exist, the City will hire a certified consultant to remove the paint to the extent possible and repair the surface.

### **Actions planned to reduce the number of poverty-level families**

The City does not plan to undertake activities which will reduce the number of poverty level families, develop institutional structure, and enhance coordination between public and private housing and social services agencies.

### **Actions planned to develop institutional structure**

The City funds services to extremely low, low-, and moderate-income families through non-profit organizations who provide services to these families. Funding may be sought by these organizations through an application process during the formation of the annual program. Funding for Public Service programs is highly competitive due to limited funds and an abundance of need. Therefore, the City has not solicited projects which target specific needs.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City does not plan to undertake activities which will reduce the number of poverty level families, develop institutional structure, and enhance coordination between public and private housing and social services agencies.

### **Discussion:**

The City plans to undertake activities to address obstacles to meeting underserved needs by funding the non-profit sub-recipient organizations previously identified.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

A minimum of 70% of all CDBG funds are used for activities that benefit low- and moderate-income persons. 20% of the annual CDBG allocation will be used for planning and administration of the CDBG grant. Remaining funds will be used for activities that eliminate slum and blight, and benefit LMI residents.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

|  |          |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed  | 0        |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0        |
| 3. The amount of surplus funds from urban renewal settlements  | 0        |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan   | 0        |
| 5. The amount of income from float-funded activities   | 0        |
| <b>Total Program Income:</b>   | <b>0</b> |

#### Other CDBG Requirements

|   |         |
|---|---------|
| 1. The amount of urgent need activities   | 0       |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |



The city doesn't currently have program income or surplus funds from prior years.

