

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Crestview receives funding through the Community Development Block Grant (CDBG) from the U.S. Department of Housing and Urban Development. The city is considered an “entitlement community” with a prescribed formula for funding developed by HUD using select City demographic information. This funding is used for community development projects which reduce or reverse evidence of physical, social, or economic decline in low-to-moderate income neighborhoods.

#### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items, or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan.

The priority needs, goals, and objectives of the city are outlined in the Consolidated Plan and have been defined by HUD as the following:

1. **Providing Decent Affordable Housing** – relates to a wide range of housing activities to meet individual family or community housing needs.
2. **Providing a Suitable Living Environment** – relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
3. **Expanding Economic Opportunity** – applies to activities related to economic development, commercial revitalization, or job creation.

In addition, HUD has added a standard set of outcomes for the objectives listed above.

These outcomes include:

1. **Availability/Accessibility** – applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low- and moderate-income people, including persons with disabilities.
2. **Affordability** – applies to activities that provide affordability in a variety of ways to low- and moderate-income people. It can include the creation or maintenance of affordable housing, basic

infrastructure hook-ups, or services such as transportation or daycare. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household.

**3. Sustainability** – applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low- and moderate-income or by removing or eliminating slums or blighted areas through multiple activities or services that sustain communities or neighborhoods.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The 2020-21 CDBG was the City of Crestview's first year as an entitlement community. Projects are progressing as expected.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City of Crestview's Community Development Block Grant Program uses many processes for involving citizens in its decision making. Public comments on the use of CDBG funds are solicited through newspaper ads, public meetings, and on the city's website. The Citizen's Advisory Committee (CAC) advises staff on the use of the city's annual CDBG funding allocation. At least three advertised public hearings or meetings related to the CDBG program are held each year.

### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received.

### **6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

### **7. Summary**

The Citizen's Advisory Committee continues to be at the core of the public participation process. The City's Community Development Block Grant staff promotes public awareness and opportunities for

participation by making available documents such as the annual action plan, five-year consolidated plan, consolidated annual performance evaluation report, etc., and by advertising their availability in the local news media and on the city website. The city continually strives to organize and present data in a manner that is easily understood and evaluated by our citizens and welcomes comments on the Annual Action Plan and how future reports might be improved.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		City Manager's Office

**Table 1 – Responsible Agencies**

**Narrative (optional)**

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Crestview's City Manager's office prepares the Annual Action Plan as part of a collaborative process to establish a unified vision of community development actions. This process creates the opportunity for strategic planning and citizen participation to take place in a comprehensive context at the local level. It also provides a method to measure progress of the various program goals, specific objectives, and annual goals set.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Crestview works with many public and private agencies to administer the CDBG program and achieve the goals and objectives set forth in the plan. Table 1 below identifies the various agencies involved in the City's consultation process.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Continuum of Care applies for federal and state funding, which it distributes to service providers based on results from a request for proposal process. Once funds are awarded, the Continuum of Care monitors expenditures and program delivery, and reports back to the appropriate government agencies. The Continuum of Care receives some funds for direct services, which are used to support collective programs, such as permanent housing, prevention, and other essential needs beyond the capacity of individual members.

#### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Continuum of Care applies for federal and state funding, which it distributes to service providers based on results from a request for proposal process. Once funds are awarded, the Continuum of Care monitors expenditures and program delivery, and reports back to the appropriate government agencies. The Continuum of Care receives some funds for direct services, which are used to support collective programs, such as permanent housing, prevention, and other essential needs beyond the capacity of individual members.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

<b>1</b>	<b>Agency/Group/Organization</b>	FL-505 Homelessness and Housing Alliance
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City works closely with HHA through meetings, phone calls, and emails. HHA has been instrumental in assisting the city with housing services for displaced LMI citizens.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City of Crestview continues to identify and reach out to agencies that provide services.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homelessness and Housing Alliance	Both plans include increasing access to affordable, increasing economic stability, and strategies to reduce homelessness

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

Citizens' comments on the use of CDBG funds are specifically solicited by a way of a citizen advisory group. The Citizen's Advisory Committee (CAC) advises staff on the use of the City of Crestview's annual CDBG fund allocation. Each year, the Citizen's Advisory Committee (CAC) comes together to plan for the CDBG budget for the coming fiscal year. The CAC reviews all applications submitted for the City's annual allocation of grant funds. At least three advertised public hearings or meetings are held each year to address housing and community development needs, development of proposed activities, and review of performance for the Community Development Block Grant (CDBG). This year, the Citizen Advisory Committee met on July 8, 2021, to review applications and give their funding recommendations for the 2021-2022 year.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	One eventual applicant attended the meeting, bringing several representatives to ask questions about the process.	N/A	N/A	
2	Newspaper Ad	Non-targeted/broad community	Several newspaper ads were ran during the creation and adoption of the Annual Action Plan.	N/A	N/A	
3	Internet Outreach	Non-targeted/broad community	Visitors to the city's website can view CDBG announcements and submit public comments comment on the Annual Action Plan or CDBG program.	N/A	N/A	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Crestview's 2021-22 allocation is \$170,025.00.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	170,025	0	0	170,025	0	2021-22 CDBG allocation will be used for the following projects: Planning and Administration, Crestview Manor Window Purchase, Crestview Resource Center, and Nuisance Abatement
Other	public - federal	Economic Development	0	0	0	0	0	

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The city will leverage CDBG funds through additional resources including private, local, state, and other federal funds. The CDBG program does not require matching funds.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

N/A

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Facility Improvements	2021	2025	Non-Housing Community Development	CRESTVIEW	Public Facility Improvements	CDBG: \$36,058	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 120 Persons Assisted
2	Blight Removal	2020	2025	Non-Housing Community Development	CRESTVIEW	Blight Removal	CDBG: \$55,790	Buildings Demolished: 10 Buildings
3	Planning and Administration	2020	2025	Planning & Administration	CRESTVIEW	Administration/Planning	CDBG: \$34,005	Other: 1 Other

**Table 6 – Goals Summary**

#### Goal Descriptions

1	<b>Goal Name</b>	Public Facility Improvements
	<b>Goal Description</b>	The public facility improvement goal will be met through funding provided to the Crestview Resource Center and Crestview Manor.
2	<b>Goal Name</b>	Blight Removal
	<b>Goal Description</b>	Demolition and cleanup of blighted properties

<b>3</b>	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	Planning and administration of the CDBG program

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

This City of Crestview's FY 2021-22 activities were developed fully utilizing the citizen participation process. The program was advertised and applications for funding were received. City staff reviewed the applications and met with the Citizen's Advisory Committee (CAC). The following projects were approved for FY 2021-2022:

### Projects

#	Project Name
1	Planning & Administration
2	City of Crestview Nuisance Abatement
3	Crestview Manor Window Purchase
4	Crestview Resource Center

**Table 7 - Project Information**

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Allocations are based on CAC recommendations to provide the greatest impact in the target areas.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Planning & Administration
	<b>Target Area</b>	CRESTVIEW
	<b>Goals Supported</b>	Planning and Administration
	<b>Needs Addressed</b>	Administration/Planning
	<b>Funding</b>	CDBG: \$34,005
	<b>Description</b>	The City of Crestview Community Development Services department administers the CDBG program and is responsible for conducting all public hearings and meetings, advertising the report, advertising for and accepting applications, reviewing applications, administering funds to sub-grantees, preparing the Annual Action Plan each year, preparing the CAPER each year, and for preparing the Five-Year Consolidated Plan every five years, among other administrative duties.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project will provide the funding for the planning and administration aspect of the management of the grant.
	<b>Location Description</b>	City of Crestview, FL
	<b>Planned Activities</b>	Planning & Administration
2	<b>Project Name</b>	City of Crestview Nuisance Abatement
	<b>Target Area</b>	CRESTVIEW
	<b>Goals Supported</b>	Blight Removal
	<b>Needs Addressed</b>	Blight Removal
	<b>Funding</b>	CDBG: \$55,790

	<b>Description</b>	The City of Crestview's low-and moderate-income target areas include many slum and blighted properties. Under this program, funding will be used to assist in the elimination of blight and deterioration of properties through the removal of unsafe conditions and by enhancing the appearance and conditions of structures. For the first year Annual Action Plan, 100% of funding for this program is anticipated to be used within the LMI target areas.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This program expects to benefit at least 120 LMI residents in FY 2021-22.
	<b>Location Description</b>	City of Crestview, FL LMI target area
	<b>Planned Activities</b>	Demolition and cleanup of blighted properties.
<b>3</b>	<b>Project Name</b>	Crestview Manor Window Purchase
	<b>Target Area</b>	CRESTVIEW
	<b>Goals Supported</b>	Public Facility Improvements
	<b>Needs Addressed</b>	Public Facility Improvements
	<b>Funding</b>	CDBG: \$44,172
	<b>Description</b>	Purchase of window heating and air conditioning units.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project will benefit the 120 residents of the Crestview Manor.
	<b>Location Description</b>	City of Crestview, FL Census Tract: 020500 Census Block Group: 4
	<b>Planned Activities</b>	Purchase of window heating and cooling units
<b>4</b>	<b>Project Name</b>	Crestview Resource Center
	<b>Target Area</b>	CRESTVIEW
	<b>Goals Supported</b>	Public Facility Improvements
	<b>Needs Addressed</b>	Public Facility Improvements

<b>Funding</b>	CDBG: \$36,058
<b>Description</b>	Purchase of items to upgrade food pantry and resource center
<b>Target Date</b>	9/30/2022
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This program is expected to benefit at least 120 residents in FY 2021-22
<b>Location Description</b>	City of Crestview, FL Census Tract: 020600 Census Block Group: 1
<b>Planned Activities</b>	Purchase of items to upgrade food pantry and resource center

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## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

All CDBG funding will be used to benefit eligible activities within the city limits of Crestview. The designated LMI areas are:

Census Tract: 020600, Census Block Group: 1, Low/Mod Percentage: 62.22%

Census Tract: 020700, Census Block Group: 1, Low/Mod Percentage: 74.29%

Census Tract: 020500, Census Block Group: 3, Low/Mod Percentage: 53.96%

Census Tract: 020500, Census Block Group: 4, Low/Mod Percentage: 96.32%

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
CRESTVIEW	100

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

All funding will be allocated within LMI areas to maximize impact.

### **Discussion**

The City of Crestview's designated LMI areas accurately represent the community needs. Funding will be targeted in those areas.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Affordable housing will not be directly addressed during this annual action plan.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

#### Discussion

The city will continue to attempt to identify affordable housing needs and resources.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Crestview will not address public housing needs directly with CDBG funding in FY21-22.

### **Actions planned during the next year to address the needs to public housing**

The City of Crestview will not address public housing needs directly with CDBG funding in FY 21-22 but will instead support Crestview Housing Authority in future projects if requested.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

There are no planned activities to encourage public housing residents to become more involved in management and participate in homeownership in FY 2021-22

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The city does not provide direct homeless services but collaborates with HHA and the Advisory Committee to ensure the provision of services is comprehensive and adequate for the jurisdiction.

The Crestview Area Homeless Advisory Council (CAHAC) is comprised of several community leaders that represent all sectors of the city. The city implemented the Crestview Area Homeless Advisory Council in 2019. The council consists of representatives from city council, Board of County Commissioners, HHA, Crestview Area Shelter for the Homeless, Crestview Chamber of Commerce, and Crestview Police Department. The goals of the council are to identify the number of persons experiencing homelessness in the city, inventory all available resources, create gaps analysis, develop strategic plan, and implement strategies. The council meets monthly.

The City of Crestview's action plan outlines goals and strategies to be implemented in accordance with requirements of the broader Consolidated Plan. The city coordinated with HHA and the CAHAC to develop needs and establish strategies to address those needs. This collaboration has developed an effective systemic approach to homelessness that will fill jurisdictional gaps in services. The city continues to assist in the development of strategic solutions to homelessness that reduce costs to the community and reduces homelessness. Although the City does not directly provide services to homeless households the City works with the local Continuum of Care (CoC) and other service providers that cover our jurisdiction for the provision of services. Under this category, the city will not undertake these activities but will support several operating agencies that are providing valuable services to prevent homelessness and to assist those who are already homeless.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The city will support HHA's efforts to identify and engage each person experiencing homelessness in order to quantify the unmet needs in the area and begin the process of connecting homeless households to services and housing. HHA utilizes the data collected from outreach, shelters, and coordinated entry system to determine if Crestview has sufficient resources to address the needs of those experiencing homelessness in the jurisdiction.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The CoC Annual Action Plan has an objective of providing immediate access to low-barrier emergency shelter or other temporary accommodations to all who need it. The goals include:

1. Increase access to stable and affordable housing. The city is aware of the affordable housing shortage and shortage of property owners willing to accept HUD housing vouchers and tenants with a history of homelessness. The CoC has multiple committees working on addressing the issue. The CoC uses Housing First and other evidence-based best practices to expedite housing for persons experiencing homelessness. The city's goal is to support the effort to increase housing availability for special needs populations and extremely low-income households. This goal also includes increasing the number of shelter beds available in the area and the amount of funding for supportive housing programs. The CoC was able to expedite housing for persons that were staying in shelters much more quickly versus the lengthy process of housing persons that are unsheltered.
2. Provide access to low-barrier emergency shelter. The objective is to be able to provide high-quality, housing-focused shelter or temporary accommodations for those living in unsafe situations, including those fleeing domestic violence and human trafficking, and those living in unsheltered locations.
3. Improve access to emergency assistance, housing, and supports for historically underserved and overrepresented groups, such as youth who have been involved in the juvenile justice system or child welfare system, people who have been sexually exploited or labor-trafficked, people who identify as LGBTQ, people with HIV/AIDS, youth that are pregnant or parenting, people with mental health needs, and racial and minority groups.
4. Utilize transitional housing vouchers for motel stays and other temporary accommodations available through the Managing Entity and other area providers to transition participants that have a housing stability plan and an exit to housing date, when appropriate.
5. Increase the availability of medical respite beds to allow hospitals to discharge participants experiencing homelessness to discharge people with complex health needs to medical respite beds that can help stabilize their health conditions and assist them to access or return to safe housing. The CoC has not found a facility to meet this need and currently utilizes hotel/motel vouchers to meet this need.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The CoC Annual Action Plan includes an objective to implement coordinated entry to standardize assessment and prioritization processes and streamline connections to housing and services. The goals include:

1. To reduce the length of time a household experiences homelessness using coordinated entry, street outreach teams, support services, and housing navigation.

2. Support the implementation of strong coordinated entry processes that provide effective, low-barrier, comprehensive, and coordinated access to housing and services programs.
3. Develop and strengthen best practices in population-specific coordinated entry strategies and processes.
4. Support rural and suburban areas to implement effective, regionally specific coordinated entry processes.
5. Expand access to new and existing affordable housing for people experiencing homelessness.
6. Connect people to rapid re-housing.
7. Connect people with the most intense needs to permanent supportive housing.
8. Link people experiencing unsheltered homelessness to housing and services solutions.
9. Expand the supply and increase access to rental housing subsidies and other affordable housing options.
10. Encourage increased use of health, behavioral health, TANF, workforce, early childhood education, K-12 and higher education supports, and child welfare programs.
11. Encourage a wide range of programs to develop or strengthen partnerships with coordinated entry processes and to implement effective practices for referrals between systems.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

To ensure that individuals and families do not return to homelessness, it will be necessary to strengthen partnerships with, and connections to, a larger array of federal, state, local, and private programs that serve low-income households, including programs that: advance education and employment opportunities and support upward economic mobility; provide connections to health and behavioral health care services; and link people to a range of other programs and systems that support strong and thriving communities, such as quality child care, schools, family support networks, and other resources.

## **Discussion**

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City's Community Redevelopment Agency (CRA) encourages the private sector in their effort to secure additional public and private funds for affordable housing, community and economic development. No CDBG funds are allocated to provide homeless with affordable housing; however, Applicants for these programs are also advised of the rehabilitation services of the Okaloosa County Development Corporation, which also provides housing and rehabilitation services through the State Housing Initiative Partnership (SHIP) program and the HOME Investment Partnership Program.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The city is currently revising the Land Development Code and has been working diligently to streamline processes and procedures for community development. These actions are not funded through the CDBG program, but address barriers to affordable housing.

### **Discussion:**

The LDC revisions, along with policy and procedure changes will greatly impact barriers to affordable housing by streamlining processes to assist developers in these projects.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The primary target of activities funded by the CDBG program is improvement of living conditions for low- to moderate-income persons. The activities are focused on assisting persons in the community to obtain and maintain suitable housing and adequate living standards in stable or improving neighborhoods. The activities included in the Consolidated Plan are designed to overcome obstacles and meet the underserved needs of low- and moderate-income persons. Housing program activities for improvement of occupied housing, expansion of decent and attractive affordable housing stocks, and assistance to persons to enable them to live in decent and sustainable housing are direct methods to improve living conditions. Activities that improve infrastructure, improve the quality of life and raise the standard of living for all of the people in the neighborhood served by the infrastructure. Public services and facilities that meet community needs, particularly for the young and the elderly, provide a means by which persons may receive needed services and benefits that will enable them to live decently; and, in the case of children, develop the future capability to provide for themselves.

### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle to meeting underserved housing and community development needs of the city is available funding, which is shrinking each year. Demand for assistance exceeds the supply of available resources. The number of lower income individuals, families, and neighborhoods in need, coupled with the complexity of issues they face is steadily increasing in both scale and cost. The combination of these factors places substantial new burdens on an already strained housing and community development delivery system.

The City plans to undertake activities to address obstacles to meeting underserved needs by funding the non-profit sub-recipient organizations previously identified.

### **Actions planned to foster and maintain affordable housing**

The City will continue to work with establishing public/private partnerships intended to increase the opportunity for the development of affordable housing.

### **Actions planned to reduce lead-based paint hazards**

The City tests proposed rehabilitation projects for lead-based paint, provides the required remedial action, and provides information to homeowner.

The City's programs continue to include lead-based paint hazard education. The city provides copies of the booklet "Protect Your Family from Lead in Your Home". Each unit that will undergo painting and/or re-roofing will be evaluated for the presence of lead-based paint. If such hazards are determined to

exist, the city will hire a certified consultant to remove the paint to the extent possible and repair the surface.

### **Actions planned to reduce the number of poverty-level families**

The city does not plan to undertake activities which will reduce the number of poverty level families, develop institutional structure, and enhance coordination between public and private housing and social services agencies.

### **Actions planned to develop institutional structure**

The City funds services to extremely low, low-, and moderate-income families through non-profit organizations who provide services to these families. Funding may be sought by these organizations through an application process during the formation of the annual program. Funding for Public Service programs is highly competitive due to limited funds and an abundance of need. Therefore, the city has not solicited projects which target specific needs.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The city does not plan to undertake activities which will reduce the number of poverty level families, develop institutional structure, and enhance coordination between public and private housing and social services agencies.

### **Discussion:**

The City plans to undertake activities to address obstacles to meeting underserved needs by funding the non-profit sub-recipient organizations previously identified.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%