

Crestview Redevelopment Agency Meeting
October 8, 2018
5:00 PM
Council Chambers

The Regular Meeting of the Crestview Redevelopment Agency was called to order at 5:00 P.M. Members present were: Chairman J.B. Whitten, Vice President Bill Cox, Shannon Hayes, Joe Blocker, Patty Cook, Dr. Margareth Pierre-Larose, Mr. Ron Gautney. Also present were the honorable Mayor David Cadle, City Clerk Elizabeth Roy, and members of the press. Commissioner Faircloth is absent from this meeting and Commissioner Blocker was late due to traffic.

CRESTVIEW REDEVELOPMENT AGENCY

1. Call to Order

This meeting was called to order by Whitten at 5:00 p.m.

2. Pledge of Allegiance

The pledge was led by Commissioner Nathan Boyles.

3. Opening of Meeting and Approval of Agenda

The meeting was opened by Commissioner Whitten and the Agenda was approved by unanimous consent with no changes.

4. Special Presentations

a. Grant Reimbursements

Ms. Burluson, CRA Director and Ms. Roy the CRA Administrator awarded Façade Grants to those listed:

- i. Terry Brackney**
- ii. Main Street Suites**
- iii. Casbah Coffee**
- iv. Browning Law Firm**

5. Approval of Minutes

Approval of the minutes from the September 10, 2018 CRA Meeting.

With no objections the minutes from July 9, 2018 CRA Meeting were approved by the Board with unanimous consent.

Discussion ensued.

The Board gave consensus for the directive given to the CRA Attorney.

8. Old Business

a. Discussion/Approval of Bush House Evaluation

Ms. Burleson, CRA Director requested approval to move forward with project even though the grant application was denied on September 7, 2018. The project and funding is supported in the 2017 CRA Redevelopment Plan in Section VII- Proposed Redevelopment Goals and Project: subsection "Parking, Land, Signage, Buildings and Security, this allows the Board to approve this. She would like to move forward with an RFQ for contract services or utilizing resources already available through the City and the County.

The Funds (\$50,000) for this project were initially allocated in the 2018/2019 CRA Budget under the Grant Matching, Funding, Leasing and Partnerships line item (\$184,000). These funds (\$50,000) will need to be relocated to the budget line item – Parking, Land, Signage, Buildings and Security leaving \$134,000 allocated in the Grant Matching, Funding, Leasing and Partnerships.

Discussion ensued.

Commissioner Gautney made a motion to authorize the CRA Director to move forward with "The Bush House" Crestview Historic Museum project by transferring needed funds of \$50,000 from the Grant Matching, Funding, Leasing and Partnerships line item to the Parking, Land, Signage, Buildings and Security line item and pursuing needed contract services to repair the building foundation as needed, safely remove flaking old led based paint and encapsulating remaining paint. Seconded by Commissioner Cox with 6 yeas and 0 nays, motion carried.

9. New Business

a. CRA Grants Approval

- 1) Courthouse Suites Asbestos**
- 2) The Heights Façade Improvement**
- 3) The Heights Commercial Investor**
- 4) The Heights Building Code**

Ms. Roy, CRA Administrator, presented the Board with the grant applications that were reviewed by the CRA Grant Review Committee. The first grant was \$5000.00 for Asbestos for the Courthouse Suites, the second was a Façade Improvement for \$10,000.00, the third was a Commercial Investor for \$25,000.00, the third was for Building Code for \$25,000.00. She noted the last three grants for the same business The Heights a new restaurant. The CRA Grant Review Committee was unanimous in their decision to forward all these grants to the Board for approval.

A motion made by Commissioner Gautney to approve the grant applications as recommended by the Grant Review Committee. Seconded by Commissioner Hayes with 6 yeas and 0 nays the motion was carried.

~~b. Courthouse Suites Partnership Agreement (this item was removed)~~

c. Discussion/Approval of Christmas Ornament Program

Ms. Burluson, CRA Director stated that this year would be the official start of the “Annual Christmas Ornament Fundraiser” to raise funds for the beautification of downtown. This ornament will feature the Okaloosa County Courthouse and will cost \$20.00. Initial expenses will include Art and Tooling fee, 200 ornaments, and a felt box per ornament the total comes to \$1,815.00, additional funds may be needed for advertising and printing materials.

She requested that the Board grant her approval for the 2018 Christmas Ornament Fundraiser and authorize the CRA Director an expense fund of up to \$2,500.00 for product design, purchase and marketing materials.

Discussion ensued.

A motion made by Commissioner Gautney to approve the 2018 Christmas Ornament Fundraiser and authorize the CRA Director and expense fund of up to \$2,500 for product design, purchase and marketing materials. Seconded by Commissioner Hayes with 6 yeas and 0 nays, motion carried.

10. CRA Reports

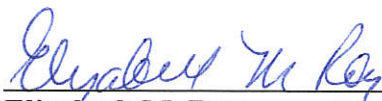
Ms. Burluson, CRA Director gave the Board an update on the Gateway signs.

Ms. Leone, CRA Attorney informed the Board that the CRA is still receiving payment from RE Development and that it would be unethical for one of the Board members to apply for any of the grants that the CRA offers.

11. Public Comments and Questions

12. Meeting Closing and Adjournment

Chairman Whitten adjourned the CRA Meeting at 5:56 p.m.



Elizabeth M. Roy
City Clerk



J B Whitten
Chairman

Minutes approve this 5 day of NOV, 2018.