

**City Council Meeting
September 10, 2018
6:00 PM
Council Chambers**

The Regular Meeting of the Crestview City Council was called to order at 6:00 P.M. Members present were: President J.B. Whitten, Vice President Bill Cox, Shannon Hayes, Joe Blocker, and Doug Faircloth. Also present were the honorable Mayor David Cadle, City Clerk Elizabeth Roy, City Attorney Ben Holley, department heads and members of the press.

REGULAR AGENDA

1. Called to Order

This meeting was called to order by Mr. Whitten at 6:00 p.m.

2. Invocation, Pledge of Allegiance

The invocation and pledge were led by Reverend George Katzman.

3. Open Policy making and legislative session

4. Approval of Agenda

Mr. Whitten asked if there were any changes or objections to the current Agenda.

The Council approved the Agenda with changes or objections by unanimous consent.

5. Special Presentations

Mayor Cadle

Mayor Cadle presented Mr. Carlos Jones, Assistant Director of Public Services with a 10-year Employee Service Award.

Mayor Cadle and Lt. Andrew Schneider presented Mr. Norman Humphries with a 15-year Employee Service Award.

6. Approval of Minutes

Approval of the minutes from the May 29, 2018 Workshop and the June 11, 2018 City Council Meeting.

Mr. Whitten asked the Council if there were any changes or objections the minutes from the May 29, 2018 Workshop and the June 11, 2018 City Council Meeting.

The Council approved the minutes with no changes or objections by unanimous consent.

7. Public Hearings:

8. Public Opportunity on Council Propositions

9. Consent Agenda

- a. Approval of invoice from Ben Holley for \$3,552.50.
- b. Approval of invoice from Ard, Shirley and Rudolph in the amount of \$122.50.
- c. Approval of Allen, Norton and Blue invoice in the amount of \$1,202.35.
- d. Approval of Continued Water/Sewer Rate Increases, Ordinance 1601.
- e. Approval/Ratification of Union Contract.
- f. Approval of request for issuance of Certificate of Compliance for a Class 2 APS, to RM Enterprise Florida LLC, DBA, Smoke N Vape, located at 701 Ferdon Blvd South, Unit 101, Crestview.
- g. Approval of request for the issuance of a Certificate of Compliance for a Class SFS License, by K & L Sushi House Inc. DBA, Arirang/JJ's Bar located at 172 Woodruff Avenue East.

Mr. Whitten asked for action by Council for the Consent Agenda.

A motion made by Mr. Hayes to approve the Consent Agenda items "a", "b", "c", "d", "e", "f" and "g". Seconded by Mr. Cox with 5 yeas by Mr. Hayes, Mr. Cox, Mr. Whitten, Mr. Blocker, Mr. Faircloth the motion was approved by unanimous consent

10. Resolutions

a. Resolution 18-30 Budget Amendments

President Whitten asked the City Clerk to read Resolution 18-30.

Ms. Roy, City Clerk stated, "Resolution 18-30 reads by title,

RESOLUTION 18-30

A RESOLUTION OF THE CITY COUNCIL OF CRESTVIEW, FLORIDA, AMENDING THE BUDGET TO MORE ACCURATELY REFLECT ESTIMATED REVENUES AND APPROPRIATIONS, THE AMENDMENTS ARE RESULTS OF VARIOUS FACTORS INCLUDING: INCREASES AND

DECREASES IN ESTIMATED REVENUES AND/OR APPROPRIATIONS TO MORE ACCURATELY REFLECT THE PROJECTIONS FOR DEPARTMENTS; PROVIDING FOR DISTRIBUTION TO ALL DEPARTMENTS OF RECORD AND PROVIDING FOR AN EFFECTIVE DATE.

This is Resolution 18-30.”

President Whitten asked for Staff Reports.

Ms. Roy, the City Clerk informed Council that this resolution were for Council approved items for the budget.

President Whitten asked for action by Council.

A motion made by Mr. Cox to adopt Resolution 18-30. Seconded by Mr. Blocker with 5 yeas by Mr. Cox, Mr. Blocker, Mr. Whitten, Mr. Faircloth, Mr. Hayes the motion was approved by unanimous consent.

b. Resolution 18-25 Out-of-City Water Services

President Whitten asked the City Clerk to read Resolution 18-25.

Ms. Roy, the City Clerk stated, “Resolution 18-25 reads by title,

RESOLUTION 18-25

A RESOLUTION BY THE CITY COUNCIL OF CRESTVIEW, FLORIDA ACCEPTING A PETITION FOR OUT-OF-CITY WATER SERVICE; ESTABLISHING WATER SERVICE FOR PROPERTY LOCATED AT 2929 SHOFFNER AVENUE AKA 21-3N-23-1670-0023-0600, OKALOOSA COUNTY, FLORIDA; ALLOWING FOR WRITTEN OBJECTIONS BY CITIZENS; AND, IF NECESSARY A PUBLIC HEARING WITHIN 30 DAYS FROM ENACTMENT OF THIS RESOLUTION; PROVIDING FOR A MUNICIPAL SERVICES AGREEMENT BETWEEN THE PETITIONER AND CITY; AND PROVIDING FOR AN EFFECTIVE DATE.

This is Resolution 18-25.”

President Whitten asked for Staff Reports.

Ms. Gaillard, Growth Management Director informed Council that the petition was submitted by John R. Till, property owner, of the parcel described in the Warranty Deed recorded in OR Book 3352, page 4967, of the Public Records of Okaloosa County, Florida, and being identified by Parcel Tax I. D. 21-3N-23-1670-0023-0600, located at 2929 Shoffner Avenue, Okaloosa County, Florida, for water service on August 2, 2018.

The City of Crestview hereby concludes that said property lies within the water service territory of the City. The property is not contiguous to the corporate limits of the City of Crestview.

However, the executed Petition and Agreement allows for the annexation when the property meets the criteria of the Annexation Policy.

President Whitten asked for action by Council.

A motion made by Mr. Hayes to adopt Resolution 18-25. Seconded by Mr. Faircloth with 5 years from Mr. Hayes, Mr. Faircloth, Mr. Whitten, Mr. Cox, Mr. Blocker the motion was approved by unanimous consent.

11. Committee Reports

a. EDC Update- Nathan Sparks

Mr. Nathan Sparks, Executive Director of the Economic Development Council (EDC) of Okaloosa County, presented to Council the EDC Quarterly Report. Mr. Sparks updated the Council on Marketing and Strategic Initiatives that are in place and the current Project activity. He noted that the EDC launched a "Talent Attraction Portal" on the EDC's website with the objective being to spotlight higher wage job STEM-related job vacancies with Okaloosa County Businesses. Mr. Sparks highlighted the attendance and participation for the 2nd Annual TeCMEN Industry Day on August 23rd. The event drew 318 attendees representing more than 120 companies with 45 exhibitors. He concluded with an update on the properties on 408 Brookmeade, 2150 PJ Adams and 4100 South Ferdon Blvd.

A discussion ensued relative to the information Mr. Sparks presented.

12. Scheduled Presentations from the Public

13. Project Reports and Comments from the Mayor and Council

a. Discussion of Charter Changes- Councilman Whitten

Mr. Whitten informed the Council that on August 28th Referendum the citizens of Crestview approved the three amendment which will ultimately change the form of government in the City. This will not be effective until October 1st. In pursuit of that we need to formulate a plan of how to prepare for this transition. A resolution must be passed to establish the changes and a timeline for such. Mr. Whitten recommended that all current departments remain the their same state until such time that the City Manager has been vetted, hired and in place and is ready to assume the established duties as they see fit.

Ms. Roy elaborated on the process that is about to take place concerning the charter.

Discussion ensued.

The Council gave consensus to have the City Clerk create a resolution.

b. Discussion of City Government Week- Councilman Whitten

Mr. Whitten presented to Council the schedule for City Government Week, October 22nd-26.

- Monday, October 22nd- Hosting an Open House at Warrior's Hall to include lunch
- Tuesday, October 23rd- Elected Officials Coffee at Casbah Coffee
- Wednesday, October 24th- Library hosting a Police/Fire event
- Thursday, October 25th- Townhall Meeting
- Friday, October 26th- Hub City Smokehouse

Discussion ensued.

Mr. Cox expressed his opinion that the schedule for City Government Week did not reflect volunteerism to the citizenry and offered suggestions such as: helping the Parks & Recreation department, assisting at the Fire Department, possibly ride-a-longs with the Police Department. He apologized for not having this input when the topic was discussed weeks ago.

Mr. Whitten suggested that Mr. Cox coordinate the event for Friday and to inform Council of what the event will be.

c. Discussion of upcoming meetings and travel- Councilman Hayes

Mr. Hayes informed Council that on September 14th and October 12th he will be attending meetings and is requesting reimbursement for traveling to those meetings.

Mayor Cadle informed Council that the recent investigation regarding the recent terminated Police Chief has concluded and in the coming weeks there will be an ad placed to retain a new Police Chief for the Police Department.

Mr. Hayes informed the Council of the vision of the new President of the Florida League of Cities.

14. Staff Reports and Recommendations

a. Ordinance 1666- Vacation of Right-Of-Way of a portion of Mapoles Street-Growth Management

President Whitten asked the City Clerk to read Ordinance 1666.

Ms. Roy, the City Clerk stated, "Mr. President, Ordinance 1666 reads by title,

ORDINANCE NO. 1666

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, VACATING AND ABANDONING THE PLATTED 75 FT. WIDE RIGHT OF WAY OF MAIN STREET (BEING RENAMED MAPOLES STREET), LYING BETWEEN AND ADJACENT TO BLOCK 41 AND BLOCK 42, AS SHOWN ON THE T. W. COLEMAN SURVEY MAP OF THE TOWN OF CRESTVIEW, AND THE RESERVATION OF NON-EXCLUSIVE PERPETUAL EASEMENT FOR UTILITY AND INGRESS/EGRESS PURPOSES; PROVIDE FOR

MAINTENANCE THEREOF; PROVIDING FOR UPDATE OF THE CRESTVIEW BASE, ZONING AND LAND USE MAPS; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR FILING OF THIS ORDINANCE WITH THE CLERK OF CIRCUIT COURT OF OKALOOSA COUNTY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the First Reading of Ordinance 1666.”

President Whitten asked for Staff Reports.

Ms. Gaillard, Growth Management Director stated that the First Baptist Church of Crestview, Inc. as property owners of Block 42 and the southern half of Block 41, as shown on the T. W. Coleman Survey Map of the Town of Crestview, dated October 1, 1928, according to the Plat thereof recorded January 5, 1929, and same being on file in Plat Book 1, page 72, in the Office of the Clerk of Circuit Court, Okaloosa County, Florida, has submitted a request for vacation of the Right of Way of the portion of Mapoles Street that run between to two Blocks. The area is current used for parking and ingress / egress between the Church and the Burger King Restaurant. There are numerous utility elements located within the right of way.

The request was submitted under the provisions of the City Procedural Guide for Processing Rezoning and Property Vacation Applications. The petition was submitted to by The First Baptist Church and was sent via certified mail to the other property owner adjacent to the right of way. There was no response received from the other property owner.

The City of Crestview hereby reserves and retains a non-exclusive perpetual easement on, over, under and across the right of way being vacated and abandoned, to be used for utility and ingress / egress purposes. The First Baptist Church will accept the responsibility for the maintenance of the surface area of the vacated right of way, which shall continue to be utilized for parking. The parking area shall be maintained as required by Chapter 102, Article VIII, Section 102-151. (c) 2 of the City Code of Ordinances.

President Whitten asked for action by Council.

A motion made by Mr. Blocker to adopt Ordinance 1666 on First Reading and move to Second Reading. Seconded by Mr. Hayes with 5 yeas by Mr. Blocker, Mr. Hayes, Mr. Whitten, Mr. Cox, Mr. Faircloth the motion was approved by unanimous consent.

b. Presentation of Title VI Non-Discrimination Policy and Plan- Growth Management

Ms. Gaillard, the Growth Management Director informed the Council that the City of Crestview is working on becoming LAP (Local Agency Program) certified. The benefit is to gain federal reimbursement for local transportation projects under FDOT supervision and for the City to administer transportation alternatives. The establishment of a Title VI program is a part of the certification process.

Discussion ensued.

c. Preliminary schedule of Outstanding Tasks- Growth Management

Ms. Gaillard, Growth Management Director a list of outstanding tasks and the prioritized list for accomplishing those tasks. The top of the list included Title VI, Land Use Zone and Compatibility, Iterant Vendors.

Discussion ensued concerning the list.

15. Comments from the Audience

16. Adjournment

This meeting was adjourned by Mr. Whitten at 8:42 p.m.



Elizabeth M. Roy
City Clerk



J B Whitten
Council President

Minutes approve this 8th day of Oct, 2018.