

Crestview Redevelopment Agency Meeting
September 9, 2019
5:00 PM
Council Chambers

The Regular Meeting of the Crestview Redevelopment Agency was called to order at 5:00 P.M. Members present were: Chairman Nathan Boyles, Shannon Hayes, Cynthia Brown, Harry LeBoeuf, Andrew Rencich, Linda Parker. Also present were the honorable, City Manager Tim Bolduc, CRA Director Elizabeth Roy, CRA Attorney Carol Leone department heads and members of the press. Vice Chairman Dr. Margareth Pierre-Larosse and Joe Blocker were absent from this meeting.

CRESTVIEW REDEVELOPMENT AGENCY

1. Call to Order

This meeting was called to order by Chairman Boyles at 5:00 p.m.

2. Pledge of Allegiance

The pledge was led by Chairman Boyles.

3. Opening of Meeting

4. Approve Agenda

Chairman Boyles asked for any objections or changes to the current Agenda.

There were no objections or changes to the agenda it was approved by unanimous consent.

5. Reports and Presentations

5.1 Presentation of Façade Grant to House Agency

Ms. Roy, CRA Director presented a Façade Grant to House Agency One.

6. Approval of Minutes

6.1 Approval of the minutes from the June 10, 2019 CRA Meeting, July 22, 2019 Special Meeting and the August 12, 2019 CRA Meeting.

Chairman Boyles asked for approval or changes to the minutes.

There were no objections or changes to the minutes they were approved by unanimous consent.

7. **Public Opportunity on Board propositions**

8. **Consent Agenda**

9. **Action Items**

9.1 Approval of Budget for 2019-2020

Ms. Roy, CRA Director informed the Board that the budget was originally approved on August 12, 2019 however some items that were anticipated to be finished in 2019 have moved to 2020. The City Council has already approved the Tentative Millage and Budget for the City of Crestview on September 5, 2019, which included the CRA Budget as presented.

Ms. Roy CRA Director read Resolution CRA 1903 by title:

RESOLUTION CRA 1903

A RESOLUTION OF THE CRESTVIEW COMMUNITY REDEVELOPMENT AGENCY, ADOPTING AN AMENDED BUDGET FOR FICAL YEAR 2020, BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, AND PROVIDING AN EFFECTIVE DATE.

This is Resolution CRA 1903.

Chairman Boyles asked for action by the Board.

A motion made by Commissioner Rencich to approve the amended 2019-2020 CRA Budget by adopting Resolution 1903. Seconded by Commissioner Hayes with 5 yeas and 0 nays, motion carried by unanimous consent.

9.2 Approval of CRA Attorney

Ms. Roy, CRA Director informed the Board that the current contract for the CRA Attorney ended on April 1, 2019 with an approved contract for Ms. Leone to continue her attorney services until October when the results of the RFQ would be determined. An RFQ and interviews for Attorneys were completed on September 5, 2019 and the City Council approve the hiring of Jonathan Hollow for all legal services for the City of Crestview to include CRA.

Chairman Boyles asked for action by the Board.

A motion made by Commissioner Rencich to mirror the City Council choice of Jonathan Holloway for legal services for the CRA and to access outside Council if needed. Seconded by Commissioner Brown with 5 yeas and 0 nays motion carried by unanimous consent.

9.3 Approval of Grant for Courthouse Suites

Ms. Roy, CRA Director informed the Board that the Grant Review Committee approved the request for up to \$25,000.00 at their regular meeting on August 27, 2019 and is requesting that the CRA Board grant the Commercial Development Incentive for up to \$25,000.

A brief discussion ensued.

Chairman Boyles asked for action by the Board.

A motion made by Commissioner Hayes to approve the amount stated. Seconded by Commissioner Brown with 5 yeas and 0 nays, motion carried by unanimous consent.

9.4 Discussion of ADA Grant for Courthouse Suites

Ms. Roy, CRA Director stated this is the second grant reviewed by the Grant Review Committee for the Building Code Compliance Matching Grant for \$25,000.00 but the applicant did not submit the required three quotes.

Mr. Hayes and Mr. Rencich agreed that three quotes are going to be needed to consider the grant application.

A brief discussion ensued.

A motion was made by Commissioner Hayes to table this until additional quotes are received by the next CRA meeting. Seconded by Commissioner Rencich with 5 yeas and 0 nays, motion was carried by unanimous consent.

10. Comments from Audience

11. Comments from the Board

12. Comments from the Attorney

Ms. Leone, CRA Attorney informed the Board that in pursuing a debt for the WinterFest which is at \$12,000.00 and the collecting agency, Recovery Solutions Group are willing to do a court filing on behalf of the CRA at the cost of \$2,000.00 and a 40% contingency on recovery amounts.

Discussion ensued.

Chairman Boyles suggested that Ms. Leone meet with Mr. Holloway before a decision is rendered.

Mr. Bolduc, CRA Administrator, suggested allowing staff to research the matter before involving the attorneys.

The Board gave a consensus to allow Staff to research the options before involving an attorney and or debt collecting agency.

13. CRA Director Reports

Ms. Roy, CRA Director discussed scheduling the Workshop after her attendance to a Florida Redevelopment Conference.

The Board agreed.

14. City Manager/CRA Administrator Report

15. Adjournment

Chairman Boyles adjourned the meeting at 5:25 p.m.

APPROVED

Elizabeth M. Roy
CRA Director

APPROVED

Nathan Boyles
Chairman

Minutes approve this 28th day of OCT, 2019.