

**Crestview Redevelopment Agency Meeting**  
**August 12, 2019**  
**5:00 PM**  
**Council Chambers**

The Regular Meeting of the Crestview Redevelopment Agency was called to order at 5:00 P.M. Members present were: Chairman Nathan Boyles, Shannon Hayes, Joe Blocker, Andrew Rencich, Cynthia Brown. And Linda Parker. Also present were the honorable Mayor J.B. Whitten, City Clerk Elizabeth Roy, City Manager Tim Bolduc, CRA Attorney Carol Leone and members of the press. Vice Chairman Dr. Margareth Pierre-Larose was absent from the meeting.

**CRESTVIEW REDEVELOPMENT AGENCY**

**1. Call to Order**

This meeting was called to order by Chairman Boyles at 5:00 p.m.

**2. Pledge of Allegiance**

The pledge was led by Commissioner Hayes.

**3. Opening of Meeting and Approval of Agenda**

Chairman Boyles asked for any objections or changes to the current Agenda.

There were no objections or changes to the agenda it was approved by unanimous consent.

**4. Special Presentations.**

**5. Approval of Minutes**

**6. Public Opportunity on Agenda items**

**7. Presentations from the Public**

**8. Consent Agenda**

**8.1. Approval of New CRA Logo**

Ms. Roy, CRA Director, made a presentation and asked for approval of the New CRA Logo.

Chairman Boyles asked for action.

A motion by Commissioner Brown to approve, Seconded by Commissioner Hayes, vote 6 yeas, 0 nays, motion was carried. Ms. Larose was absent from the meeting.

## **9. Action Items**

### **9.1. Resolution CRA 19-01 Purchasing Manual**

Ms. Roy, CRA Director presented Resolution 1901, Adopting the City of Crestview Purchasing manual as the official purchasing manual of the CRA.

#### **RESOLUTION CRA 1901**

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF CRESTVIEW, FLORIDA (“CRA”), REPEALING THE ADOPTED COMMUNITY REDEVELOPMENT AGENCY PROCUREMENT MANUAL; PROVIDING FOR THE ADOPTION AND USE OF THE CITY OF CRESTVIEW PURCHASING MANUAL FOR THE CRA; PROVIDING FOR FUTURE UPDATES; AND PROVIDING FOR AN EFFECTIVE DAY.**

Chairman Boyles asked for action.

A motion made by Commissioner Rencich to adopt Resolution 1901. Seconded by Commissioner Blocker, approved by unanimous consent of the 6 Members present.

### **9.2. Resolution CRA 19-02 Budget**

Ms. Roy, CRA Director, presented Resolution 1902, Adopting the tentative budget for fiscal year 2020:

#### **RESOLUTION CRA 1902**

**A RESOLUTION OF THE CRESTVIEW COMMUNITY REDEVELOPMENT AGENCY, ADOPTING A BUDGET FOR FICAL YEAR 2020, BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, AND PROVIDING AN EFFECTIVE DATE.**

Commissioner Boyles asked for action.

A motion by Commissioner Blocker to adopt Resolution 1902, Seconded by Commissioner Brown, approved by unanimous consent of the 6 Members present.

### **9.3 Changes to Grant Approval for J & G House**

Ms. Roy, CRA Director, presented for approval a change to the Façade Grant approved for RE/MAX agency one due to an increase in costs. The change in the amount of the grant was from \$4,666.00 to \$5,251.00.

Chairman Boyles asked for action.

A motion by Commissioner Blocker to approve the increase, Seconded by Commissioner Hayes, approved by unanimous consent of the 6 Members present.

## **10. Comments from the Audience**

## **11. Comments from the Board**

**12. Comments from the Attorney**

Ms. Leone, CRA Attorney withheld comments until after the City Manager comments.

**13. CRA Director Report**

**13.1. Discussion of 2019-2020 CRA Meetings**

Ms. Roy, CRA Director, presented a proposal to the CRA board that beginning in 2020, the CRA board would only have meetings once a quarter.

The Board approved by consensus.

**14. City Manager/CRA Administrator report**

After the City manager report, Ms. Leonne, CRA Attorney commented on the approval of the change of the CRA Meetings. She stated that the public needs to be informed of the scheduled date of the meetings and that the website needed to be updated.

**15. Adjournment**

Chairman Boyles adjourned the meeting at 5:15 p.m

**APPROVED**

**Elizabeth M. Roy**

**APPROVED**

**Nathan Boyles  
Chairman**

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