

**City Council Meeting  
July 9, 2018  
6:00 PM  
Council Chambers**

The Regular Meeting of the Crestview City Council was called to order at 6:00 P.M. Members present were: President J.B. Whitten, Vice President Bill Cox, Shannon Hayes, Joe Blocker, and Doug Faircloth. Also present were the honorable Mayor David Cadle, City Clerk Elizabeth Roy, City Attorney Ben Holley, department heads and members of the press.

**REGULAR AGENDA**

**1. Called to Order**

This meeting was called to order by Mr. Whitten at 6:00 p.m.

**2. Invocation, Pledge of Allegiance**

The pledge and invocation led by Min. Sam Waters of the H.E.L.P Ministries.

**3. Open Policy making and legislative session**

**4. Approval of Agenda**

Mr. Whitten asked for any changes to the Agenda.

Mr. Hayes requested to add Item 11 c in reference to the Historic Preservation Board Appointments.

Mr. Whitten requested to pull Item 9 f from the Consent Agenda and asked that the City Clerk address this item.

Council approved the Agenda by unanimous consent by Mr. Hayes, Mr. Cox, Mr. Whitten, Mr. Blocker, Mr. Faircloth.

**5. Special Presentations**

There were no objections from Council.

Consent Agenda Item 9 f was approved by Council with unanimous consent by Mr. Hayes, Mr. Cox, Mr. Whitten, Mr. Blocker, Mr. Faircloth.

## **10. Resolutions**

### **a. Resolution 18-19- ½ Cent Sales Tax**

President Whitten asked the City Clerk to read Resolution 18-19.

The City Clerk stated, "Mr. President, Resolution 18-19 reads,

#### **RESOLUTION NO. 18-19**

**A RESOLUTION FROM THE CITY OF CRESTVIEW, FLORIDA, AMENDING RESOLUTION 17-10; PROVIDING FOR THE SUBMISSION TO THE OKALOOSA COUNTY BOARD OF COMMISSIONERS A PROPOSAL TO LEVY A HALF CENT SALES TAX FOR A PERIOD OF TEN (10) YEARS TO FUND CAPITAL IMPROVEMENT PROJECTS.**

This is the reading of Resolution 18-19."

President Whitten asked for Staff Reports.

Mr. Whitten stated that this an update to a previous resolution and asked for action by Council.

A motion by Mr. Hayes to adopt Resolution 18-19. Seconded by Mr. Blocker, approved by unanimous consent with no objections by Mr. Hayes, Mr. Blocker, Mr. Whitten, Mr. Cox, Mr. Faircloth.

### **b. Resolution 18-20- Out of City Utility Service for 909 Edney Ave East**

President Whitten asked the City Clerk to read Resolution 18-20.

The City Clerk stated, "Mr. President, Resolution 18-20 reads,

#### **RESOLUTION 18-20**

**A RESOLUTION BY THE CITY COUNCIL OF CRESTVIEW, FLORIDA ACCEPTING A PETITION FOR OUT-OF-CITY WATER SERVICE; ESTABLISHING WATER SERVICE FOR PROPERTY LOCATED AT 909 EDNEY AVENUE EAST AKA 21-3N-23-1670-0022-0030, OKALOOSA COUNTY, FLORIDA; ALLOWING FOR WRITTEN OBJECTIONS BY CITIZENS; AND, IF NECESSARY A PUBLIC HEARING WITHIN 30 DAYS FROM ENACTMENT OF THIS RESOLUTION; PROVIDING FOR A MUNICIPAL SERVICES AGREEMENT BETWEEN THE PETITIONER AND CITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

This Resolution 18-20."

President Whitten asked for Staff Reports.

Ms. Gaillard, Growth Management Director, stated this is a previously served property with new owners. The new property owners Ralph and Bonnie Depew submitted the petition for 909 Edney East Avenue for water service. The property is not contiguous to the corporate limits of the City of Crestview.

A motion made by Mr. Blocker to adopt Resolution 18-20. Seconded by Mr. Hayes with no objections from Council it was approved by unanimous consent by Mr. Blocker, Mr. Hayes, Mr. Whitten, Mr. Cox, Mr. Faircloth.

**c. Resolution 18-21- Out of City Utility Service for 1226 Chestnut Avenue East**

President Whitten asked the City Clerk to read Resolution 18-21.

The City Clerk stated, "Mr. President, Resolution 18-21 reads,

**RESOLUTION 18-21**

**A RESOLUTION BY THE CITY COUNCIL OF CRESTVIEW, FLORIDA ACCEPTING A PETITION FOR OUT-OF-CITY WATER SERVICE; ESTABLISHING WATER SERVICE FOR PROPERTY LOCATED AT 1226 CHESTNUT AVENUE EAST AKA 16-3N-23-0450-0007-005C; OKALOOSA COUNTY, FLORIDA; ALLOWING FOR WRITTEN OBJECTIONS BY CITIZENS; AND, IF NECESSARY A PUBLIC HEARING WITHIN 30 DAYS FROM ENACTMENT OF THIS RESOLUTION; PROVIDING FOR A MUNICIPAL SERVICES AGREEMENT BETWEEN THE PETITIONER AND CITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

This is Resolution 18-21."

President Whitten asked for Staff Reports.

Ms. Gaillard, Growth Management Director, stated that David and his brother James Welch are the property owners. The property already has existing water connections and have executed a Municipal Services Agreement. The Welch brothers have also paid all the fees associated with the costs of providing water.

President Whitten asked for action by Council.

A motion made by Mr. Blocker to adopt Resolution 18-21. Seconded by Mr. Hayes with no objections from Council it was approved by unanimous consent by Mr. Blocker, Mr. Hayes, Mr. Whitten, Mr. Cox, Mr. Faircloth.

**d. Resolution 18-22- Out of City Utility Service 819 Williams Avenue East**

President Whitten asked the City Clerk to read Resolution 18-22.

The City Clerk stated, "Mr. President, Resolution 18-22 reads,

## **RESOLUTION 18-22**

**A RESOLUTION BY THE CITY COUNCIL OF CRESTVIEW, FLORIDA ACCEPTING A PETITION FOR OUT-OF-CITY WATER SERVICE; ESTABLISHING WATER SERVICE FOR PROPERTY LOCATED AT 819 WILLIAMS AVENUE EAST AKA 21-3N-23-1670-0023-0220, OKALOOSA COUNTY, FLORIDA; ALLOWING FOR WRITTEN OBJECTIONS BY CITIZENS; AND, IF NECESSARY A PUBLIC HEARING WITHIN 30 DAYS FROM ENACTMENT OF THIS RESOLUTION; PROVIDING FOR A MUNICIPAL SERVICES AGREEMENT BETWEEN THE PETITIONER AND CITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

This is Resolution 18-22.”

President Whitten asked for Staff Reports.

Ms. Gaillard, Growth Management Director, stated that new property owner Teresa Lynn Stancil has executed the petition and agreement if the property ever becomes contiguous. She has provided all associated fees and costs for providing utility water services to this property.

President Whitten asked for action by Council.

A motion made by Mr. Blocker to adopt Resolution 18-22. Seconded by Mr. Hayes with no objections by Council it was approved by unanimous consent by Mr. Blocker, Mr. Hayes, Mr. Whitten, Mr. Cox, Mr. Faircloth.

### **11. Committee Reports**

#### **a. Presentation by Saltmarsh, Cleaveland and Gund on Audit Results**

Mr. Chuck Landers, representative from Saltmarsh, Cleaveland and Gund, reviewed the Audit report for the City of Crestview. Mr. Landers highlighted that the City received an unmodified opinion that is equivalent to a clean opinion.

Discussion ensued.

Mr. Whitten thanked Mr. Landers for the service of his firm.

#### **b. Sister Cities Update- Brian Hughes**

Mr. Brian Hughes, 5739 Reinke Dr., Crestview Fl of the Crestview Area Sister City program. Mr. Hughes updated the Council on the upcoming events for the Sister City visit in the fall and how successful the last visit to Noirmoutier, France was in 2017. He thanked Council and the City for their continued support of the program.

Mr. Whitten thanked Mr. Hughes for the work that he does with the Sister City program. He suggested inviting the Mayor of Noirmoutier to attend the Council Meeting on October 22, 2018 to help kick off Government Week.

Mr. Hughes welcomed the suggestion from Mr. Whitten.

**c. Historic Preservation Board Appointment- Administrative Assistant**

Ms. Gaillard, Administrative Assistant stated that there are three seats that are up for reappointment. They are Ms. Ann Spam, Ms. Linda Parker and Mr. Ron Gautney if there are no objections these three members can be reappointed.

There were no objections to the reappointment of the three individuals.

Ms. Gaillard stated that there is emeritus retirement for Mr. Clyde Hayes and Mr. Mack Brooks. Their replacements could be Ms. Bazine McDonald and Ms. Sharon Fleming. There would need to be a nomination for the two individuals.

Mr. Hayes thanked Mr. Hayes for his service on this Board and would like to nominate Bazine McDonald as his replacement.

There were no objections from Council for this nomination, it was unanimously approved.

Mr. Blocker thanked Mr. Brooks for his service and nominated Sharon Fleming as his replacement. He also nominated Marsha Johns to replace Mr. Cal Zethmayr.

Ms. Gaillard noted that the Mayor would have to nominate a replacement for Mr. Joe Faulk.

Mayor Cadle nominated Ronnie Bryan to replace Mr. Faulk's seat.

**12. Scheduled Presentations from the Public**

**a. Request for Fee Waiver or reduction for fundraiser held on 6/9.**

Ms. Angela Etheridge, 2609 Palomino Trail, Crestview FL, requested to waive the \$200.00 fee for the use of the Old Spanish Trail Amphitheater.

Mr. Whitten asked for action by Council.

A motion by Mr. Hayes to waive the fee for the fundraiser held on June 9<sup>th</sup>. Seconded by Mr. Blocker with no objections from Council it was approved by unanimous consent by Mr. Hayes, Mr. Blocker, Mr. Whitten, Mr. Cox, Mr. Faircloth.

**13. Project Reports and Comments from the Public**

Mayor Cadle complimented Public Services for the fireworks display and thanked the Councilman who visited the Police Department for their July 4<sup>th</sup> cookout. He noted that the Police Department are still working having a bike patrol. Mayor Cadle added that he would like to City to congratulate Special Olympian, Mr. Harrison Malden on his accomplishments at the recent Special Olympics.

Mr. Faircloth stated that he attended and cooked at the Sheriffs Explorer's event a couple of Saturdays ago.

Mr. Hayes stated that the Headstart of Okaloosa County has been awarded a five year grant, and that he was appointed to the Compensation Committee Board for the Florida League of Cities. On August 23<sup>rd</sup> from 8-5, the EDC will be hosting the One Symposium and will have Ms. Adrian Slack will be speaking, any Elected Official can attend for free. He would really like having a Youth Council something that he suggested at least two years ago.

Mr. Blocker commended the Police Department on their social interaction.

Mr. Whitten stated that the City Government will be from October 22<sup>nd</sup>-26<sup>th</sup> and when the Council reconvenes in August that the members will have some suggestions for activities. He noted that he met with Ms. Sarah Yelliton with the Okaloosa-Walton Homeless and Housing Alliance and provided here with POC (point of contact) to help develop the collaborative committee at the recommendation of the ISP. At this time she is working on developing that committee. Mr. Whitten suggested sending representation to the Transportation Symposium in Navarre for the cost of a \$200.00 registration fee. He feels very strongly about sending representation to this event. At the end of June, he hosted a Town Hall meeting about the referendum and the attendance was more than any other Town Hall meeting. The meeting itself was very productive.

#### **14. Staff Reports and Recommendations**

##### **a. Discussion and approval of Millage Rate for 2018-2019**

Ms. Roy, City Clerk, informed Council that Millage Rate that for this year the City is in good shape without changing the rate. Next year if the Property Exemption passes then we will not be in good shape but it will not take effect until the 2019-2020 Budget. But tonight we must determine the Tentative Millage Rate and a Tentative Budget Meeting. She recommended setting the Millage Rate at 6.9466 and scheduling the hearings for September 6<sup>th</sup> and September 24<sup>th</sup>.

A motion made by Mr. Cox to set the Tentative Millage Rate at 6.9466. Seconded by Mr. Hayes with no objections from Council it was approved by unanimous consent by Mr. Cox, Mr. Hayes, Mr. Whitten, Mr. Faircloth, Mr. Blocker.

##### **b. Approval of Tentative Millage and Budget Hearing for Thursday, September 6, 2018 and Final Hearing for Monday, September 24, 2018**

This item was discussed in conjunction with item "a".

A motion made by Mr. Hayes to set the Public Hearings for Millage and Budget for Thursday, September 6<sup>th</sup> at 5:30 pm and Monday, September 24<sup>th</sup> at 5:15 pm. Seconded by Mr. Blocker with no objections from Council it was approved by unanimous consent by Mr. Hayes, Mr. Blocker, Mr. Whitten, Mr. Cox, Mr. Faircloth.

**c. Introduction of New Employee Evaluations - City Clerk.**

Ms. Roy, City Clerk stated that over the last couple of years there were discussions concerning employee evaluations and I have sent examples of forms to Department Heads. Some Departments like the Fire and Police would need specific items noted on evaluations and she will be working with them on that. This is a general form to start using next year and a year from that to use to give or not give out raises.

Discussion ensued.

Mr. Whitten asked for action by Council.

A motion made by Mr. Hayes to approve the new employee evaluations as presented. Seconded by Mr. Cox with no Council objections it was approved by Mr. Hayes, Mr. Cox, Mr. Whitten, Mr. Faircloth, Mr. Blocker.

**d. Ordinance 1663 Annexation of 40 +/- acres in Section 9, Township 3N, Range 23W**

President Whitten asked the City Clerk to read Ordinance 1663.

The City Clerk stated, "Ordinance 1663 reads by title,

**ORDINANCE NO. 1663**

**AN ORDINANCE ANNEXING TO THE CITY OF CRESTVIEW, FLORIDA, 40± ACRES OF CONTIGUOUS LANDS LOCATED IN SECTION 9, TOWNSHIP 3 NORTH, RANGE 23 WEST, AND BEING DESCRIBED AS SET FORTH HEREIN; PROVIDING FOR AUTHORITY; PROVIDING FOR LAND DESCRIPTION; PROVIDING FOR BOUNDARY; PROVIDING FOR LAND USE AND ZONING DESIGNATION; PROVIDING FOR AMENDMENT TO THE BASE, LAND USE AND ZONING MAPS; PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR FILING WITH THE CLERK OF CIRCUIT COURT OF OKALOOSA COUNTY, THE CHIEF ADMINISTRATIVE OFFICER OF OKALOOSA COUNTY AND THE FLORIDA DEPARTMENT OF STATE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

This is the First Reading of Ordinance 1663."

President Whitten asked for Staff Reports.

Ms. Gaillard, Growth Management Director, stated, Applications for annexation, conventional comprehensive plan amendment and rezoning have been submitted by the Effie Lorene Fleming Trust and the Mavis J. Hancock Trust, property owners, with Timothy C. Fleming as Authorized Agent. With the demand for affordable housing is on the rise in City of Crestview, the property owners are planning the development for the best use of the property. The desire is to have the land available for single or multi-family residential development. The request is for Medium

Density Residential Future Land Use and Single or Multi-Family Dwelling District Zoning. The property is contiguous to the corporate limits of the City and therefor eligible to be considered for annexation. In discussion with Public Services, the water and sanitary sewer is available and is sufficient to meet the demands of residential development.

President Whitten asked for action by Council.

A motion by Mr. Blocker to adopt Ordinance 1663 on First Reading and move to Second Reading. Seconded by Mr. Cox with no objections from Council it is approved by unanimous consent by Mr. Blocker, Mr. Cox, Mr. Whitten, Mr. Faircloth, Mr. Hayes.

**e. Ordinance 1664 Annexation of 9.99 acres in Section 32, Township 3N, Range 23W**

President Whitten asked the City Clerk to read Ordinance 1664.

The City Clerk, stated, "Mr. President, Ordinance 1664 reads by title,

**ORDINANCE NO. 1664**

**AN ORDINANCE ANNEXING TO THE CITY OF CRESTVIEW, FLORIDA, 9.99± ACRES OF CONTIGUOUS LANDS LOCATED IN SECTION 32, TOWNSHIP 3 NORTH, RANGE 23 WEST, AND BEING DESCRIBED AS SET FORTH HEREIN; PROVIDING FOR AUTHORITY; PROVIDING FOR LAND DESCRIPTION; PROVIDING FOR BOUNDARY; PROVIDING FOR LAND USE AND ZONING DESIGNATION; PROVIDING FOR AMENDMENT TO THE BASE, LAND USE AND ZONING MAPS; PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR FILING WITH THE CLERK OF CIRCUIT COURT OF OKALOOSA COUNTY, THE CHIEF ADMINISTRATIVE OFFICER OF OKALOOSA COUNTY AND THE FLORIDA DEPARTMENT OF STATE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

This is the First Reading of Ordinance 1664."

President Whitten asked for Staff Reports.

Ms. Gaillard, Growth Management Director stated, applications for annexation, conventional comprehensive plan amendment and rezoning have been submitted by LDJ Realty Investments LLC, property owner, by Leon Daggs, Jr., Authorized Agent. The Owner is planning to develop the property commercially. This property is adjacent to another parcel owned by the corporation which will allow for the development to have access directly to Ferdon Blvd South. The current plan includes the possibility of restaurants and retail establishments. The property is contiguous to the corporate limits of the City and therefor eligible to be considered for annexation. In discussion with Public Services, the water and sanitary sewer is available and is sufficient to meet the demands of commercial development.

President Whitten asked for action by Council.

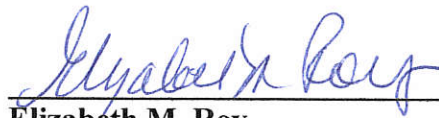


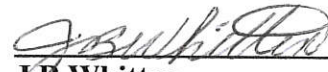
A motion made by Mr. Hayes to adopt Ordinance 1664 on First Reading and move to Second Reading. Seconded by Mr. Cox with no objections by Council it was approved by unanimous consent by Mr. Hayes, Mr. Cox, Mr. Whitten, Mr. Blocker, Mr. Faircloth.

**15. Comments from the Audience**

**16. Adjournment**

This meeting was adjourned by Mr. Whitten at 7:16 p.m.

  
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**Elizabeth M. Roy**  
City Clerk

  
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**JB Whitten**  
Council President

Minutes approve this 13<sup>th</sup> day of Aug, 2018.