

City Council Meeting
June 11, 2018
6:00 PM
Council Chambers

The Regular Meeting of the Crestview City Council was called to order at 6:00 P.M. Members present were: President J.B. Whitten, Vice President Bill Cox, Shannon Hayes, Joe Blocker, and Doug Faircloth. Also present were the honorable Mayor David Cadle, City Clerk Elizabeth Roy, City Attorney Ben Holley, department heads and members of the press.

REGULAR AGENDA

1. Called to Order

This meeting was called to order by Mr. Whitten at 6:00 p.m.

2. Invocation: Rev. Gene Strickland, of the Okaloosa Baptist Association Pledge of Allegiance

The invocation and pledge were led by Rev. Gene Strickland.

3. Open Policy making and legislative session

4. Approval of Agenda

Mr. Whitten asked if there were any changes or additions to the current Agenda.

There were none and Council approved with unanimous consent.

5. Special Presentations

6. Approval of Minutes

**Approval of the minutes from the April 9, 2018 City Council Meeting, April 30, 2018
Special Meeting and the May 14, 2018 City Council Meeting.**

Mr. Whitten asked if there were any objections to the minutes.

There were no objections and the Council approved with unanimous consent.

7. Public Hearings:

8. Public Opportunity on Council Propositions

9. Consent Agenda

- a. Approval of invoice from Ben Holley for \$3762.50
- b. Approval of Ard, Shirley and Rudolph invoice in the amount of \$1,881.65.
- c. Approval of invoice from Allen, Norton and Blue in the amount of \$76.50.
- d. Approval of Bid and Contract with \$10,000.00 for the July 4, 2018 Fireworks- Public Services
- e. Approval of Amendment 4, Agreement with CH2M Hill for WWTP- Public Services
- f. Approval of the Declaration of Assurances as approved by the CRA Board- CRA Director.
- g. Approval of the Consolidation of the Police and Fire dispatch centers.
- h. Approval of schedule change for Permitting and Inspection- Growth Management
- i. Approval of request for Alcoholic Beverage Certificate of Compliance for Crestview Five Investment LLC, DBA Sunshine Foodmart #423.

Mr. Whitten stated that he would like Consent Agenda Item "g" pulled for discussion.

A motion made by Mr. Cox to approve the Consent Agenda Items "a", "b", "c", "d", "e", "f", "h", and "i". Seconded by Mr. Blocker with 5 yeas from Mr. Cox, Mr. Blocker, Mr. Whitten, Mr. Hayes, Mr. Faircloth with 0 nays, motion carried.

There was a brief discussion concerning Item "g".

A motion made by Mr. Hayes to approve Consent Agenda Item "g". Seconded by Mr. Blocker with 4 yeas from Mr. Hayes, Mr. Blocker, Mr. Whitten, Mr. Cox with 1 nay from Mr. Faircloth, motion carried.

10. Resolutions

- a. **Resolution 18-15 Changes to the Personnel Manual regarding Travel and Per Diem**

President Whitten asked the City Clerk to read Resolution 18-15.

The City Clerk stated, "Mr. President, Resolution 18-15 reads by title,

RESOLUTION 18- 15

A RESOLUTION OF THE CITY COUNCIL OF CRESTVIEW, FLORIDA, AMENDING SUBSECTION B OF SECTION 14.09 OF CHAPTER 14 OF THE CITY OF CRESTVIEW PERSONNEL MANUAL, ALLOWING FOR OVERNIGHT ACCOMODATIONS,

ALLOWING FOR REIMBURSEMENT OF REASONABLE COSTS, ESTABLISHING RULES FOR TRAVEL ARRANGEMENTS; AND AMENDING SUBSECTION C OF SECTION 14.09; AUTHORIZED MEAL AMOUNTS; PROVIDING FOR DISTRIBUTION OF THE CHANGES TO THE PERSONNEL MANUAL TO ALL DEPARTMENTS AND AGENCIES OF RECORD AND PROVIDING AN EFFECTIVE DATE.

This is Resolution 18-15.”

Ms. Roy stated that this resolution was discussed in a Workshop at the end of May with the changes that were approved by Council.

President Whitten asked for action by Council.

A motion made by Mr. Hayes to approve Resolution 18-15. Seconded by Mr. Cox with 5 yeas from Mr. Hayes, Mr. Cox, Mr. Whitten, Mr. Faircloth, Mr. Blocker, with 0 nays, motion carried.

b. Resolution 18-16 Out of City Utility Service- 708 Brock Avenue

President Whitten asked the City Clerk to read Resolution 18-16.

City Clerk stated, “Mr. President, Resolution 18-16 reads by title,

RESOLUTION 18-16

A RESOLUTION BY THE CITY COUNCIL OF CRESTVIEW, FLORIDA ACCEPTING A PETITION FOR OUT-OF-CITY WATER SERVICE; ESTABLISHING WATER SERVICE FOR PROPERTY LOCATED AT 708 BROCK AVENUE AKA 21-3N-23-1670-0013-0300; OKALOOSA COUNTY, FLORIDA; ALLOWING FOR WRITTEN OBJECTIONS BY CITIZENS; AND, IF NECESSARY A PUBLIC HEARING WITHIN 30 DAYS FROM ENACTMENT OF THIS RESOLUTION; PROVIDING FOR A MUNICIPAL SERVICES AGREEMENT BETWEEN THE PETITIONER AND CITY; AND PROVIDING FOR AN EFFECTIVE DATE.

This is Resolution 18-16.”

President Whitten asked for Staff reports.

Ms. Gaillard, Growth Management Director stated a petition was submitted by Brennon Wax, property owner, of the parcel described in the Warranty Deed recorded in OR Book 3327 page 1571, of the Public Records of Okaloosa County, Florida, and being identified by Parcel Tax I. D. 21-3N-23-1670-0013-0300, located at 708 Brock Avenue, Okaloosa County, Florida, for water service on November 21, 2017.

President Whitten asked for action by Council.

A motion made by Mr. Blocker to approve Resolution 18-16. Seconded by Mr. Hayes with 5 yeas from Mr. Blocker, Mr. Hayes, Mr. Whitten, Mr. Cox, Mr. Faircloth with 0 nays, motion carried.

c. Resolution 18-17 Out of City Utility Service- 5163 Lake Drive
President Whitten asked the City Clerk to read Resolution 18-17.

City Clerk stated, "Mr. President, Resolution 18-17 reads,

RESOLUTION 18-17

A RESOLUTION BY THE CITY COUNCIL OF CRESTVIEW, FLORIDA ACCEPTING A PETITION FOR OUT-OF-CITY WATER SERVICE; ESTABLISHING WATER SERVICE FOR PROPERTY LOCATED AT 5163 LAKE DRIVE AKA 21-3N-23-1670-0022-0180; OKALOOSA COUNTY, FLORIDA; ALLOWING FOR WRITTEN OBJECTIONS BY CITIZENS; AND, IF NECESSARY A PUBLIC HEARING WITHIN 30 DAYS FROM ENACTMENT OF THIS RESOLUTION; PROVIDING FOR A MUNICIPAL SERVICES AGREEMENT BETWEEN THE PETITIONER AND CITY; AND PROVIDING FOR AN EFFECTIVE DATE.

This is Resolution 18-17.

President Whitten asked for Staff reports.

Ms. Gaillard, Growth Management Director stated, this petition was submitted by William S. Johnson and wife Janet F. Johnson, and Daniel Coon and wife Jill Coon, property owners, of the parcel described in the Warranty Deed recorded in OR Book 3269 page 341, of the Public Records of Okaloosa County, Florida, and being identified by Parcel Tax I. D. 21-3N-23-1670-0022-0180, located at 5163 Lake Drive, Okaloosa County, Florida, for water service on May 30, 2018. They have paid all fees associated with this process.

President Whitten asked for action by Council.

A motion made by Mr. Blocker to approve Resolution 18-17. Seconded by Mr. Hayes with 5 yeas from Mr. Blocker, Mr. Hayes, Mr. Whitten, Mr. Cox, Mr. Faircloth with 0 nays, motion carried.

d. Resolution 18-18 Out of City Utility Service- 3152 East Chestnut Avenue
President Whitten asked the City Clerk to read Resolution 18-18.

City Clerk stated, "Mr. President, Resolution 18-18 reads,

RESOLUTION 18-18

A RESOLUTION BY THE CITY COUNCIL OF CRESTVIEW, FLORIDA ACCEPTING A PETITION FOR OUT-OF-CITY WATER SERVICE; ESTABLISHING WATER SERVICE FOR PROPERTY LOCATED AT 3152 CHESTNUT AVENUE EAST AKA 22-3N-23-0760-0023-0000; OKALOOSA COUNTY, FLORIDA; ALLOWING FOR WRITTEN OBJECTIONS BY CITIZENS; AND, IF NECESSARY A PUBLIC HEARING WITHIN 30 DAYS FROM ENACTMENT OF THIS RESOLUTION; PROVIDING FOR A MUNICIPAL SERVICES AGREEMENT BETWEEN THE PETITIONER AND CITY; AND PROVIDING FOR AN EFFECTIVE DATE.

This is Resolution 18-18."

President Whitten asked for Staff reports.

Ms. Gaillard, Growth Management Director stated that this petition was submitted by Charity J. Cox, property owner, of the parcel described in the Warranty Deed recorded in OR Book 3348 page 4544, of the Public Records of Okaloosa County, Florida, and being identified by Parcel Tax I. D. 22-3N-23-0760-0023-0000, located at 3152 Chestnut Avenue East, Okaloosa County, Florida, for water service on May 1, 2018.

President Whitten asked for action by Council.

A motion made by Mr. Cox to approve Resolution 18-18. Seconded by Mr. Hayes with 5 yeas from Mr. Cox, Mr. Hayes, Mr. Whitten, Mr. Faircloth, Mr. Blocker, 0 nays, motion carried.

11. Committee Reports

12. Scheduled Presentations from the Public

a. Presentation of Superior TRakit- Growth Management Department

Mr. Bilby, Building Official presented to Council a software to streamline the process of approving permits, building plans and other documents that pertains to the process of approval. This software can reduce the time in the approval process.

Mr. Pernell, Account Executive for Superior, spoke to Council in detail about the benefits of installing the Trakit software.

Discussion ensued.

Mr. Whitten thanked Mr. Pernell for his time and presentation.

13. Project Reports and Comments from Mayor and Council

Mayor Cadle stated that he, Ms. Roy and Mr. Whitten attended a meeting in Fort Walton Beach that was in support of approach of the using Triumph funds for traffic issues in the north end of the County.

Mr. Faircloth inquired about the abandonment of Mapoles with the Growth Management Director.

Ms. Gaillard stated that it is in a processing stage and will be discussed at the next LPA meeting.

Mr. Faircloth inquired about a Panda Express coming to Crestview.

Ms. Gaillard stated that it was still in the processing stage.

Mr. Hayes spoke about the meetings that he has attended.

Mr. Cox stated that there are three openings for the Okaloosa TPO that need to be filled by local citizens.

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14. Staff Reports and Recommendations

a. Request to use a portion of the June 25, 2018 Workshop for Budget discussion.

Ms. Roy, City Clerk requested to use a portion of the upcoming Workshop to introduce the preliminary budget and to have small budget workshops before the regular workshop.

Council gave a consensus to the Clerks request.

b. Request for dates for Budget Workshop

c. Ord. 1662- Traffic Impact Fee and Waiver Repeal

President Whitten asked the City Clerk to read Ordinance 1662.

The City Clerk stated, "Mr. President this is the reading of Ordinance 1662,

ORDINANCE NO. 1662

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, PROVIDING FOR AMENDING THE CITY OF CRESTVIEW CODE OF ORDINANCES, PART II, SUBPART A, CHAPTER 86 - TRAFFIC AND VEHICLES, BY REPEALING ARTICLE V – TRAFFIC IMPACT FEE AND ARTICLE VI – TRAFFIC IMPACT FEE WAIVER; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.

This is the First Reading of Ordinance 1662."

President Whitten asked for Staff Reports.

Ms. Gaillard, Growth Management Director stated that this has to do with the mobility fee and the end of the Traffic Impact Fee waiver.

President Whitten asked for action by Council and asked that the motion include the Special Meeting.

A motion made by Mr. Blocker to adopt Ordinance 1662 on First Reading and send to Second Reading, including the Special Meeting for the Second Reading. Seconded by Mr. Hayes with 5 yeas from Mr. Blocker, Mr. Hayes, Mr. Whitten, Mr. Cox, Mr. Faircloth with 0 nays, motion carried.

1. Request for Special Meeting June 25, 2018, for Second Reading.

d. Charter documentation and hand-outs

Ms. Gaillard presented to Council different forms of handouts that can be made available to the Public to inform them about the Charter.

Discussion ensued.

A motion made by Mr. Blocker to send out the Charter color trifold in July and in August the ballot. Seconded by Mr. Faircloth with 5 yeas from Mr. Blocker, Mr. Faircloth, Mr. Whitten, Mr. Cox, Mr. Hayes with 0 nays, motion carried.

15. Comments from the Audience

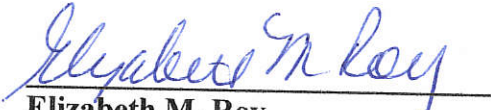
Aquanetta Patterson, 426 Benjamin Street, Crestview Fl, gave her opinion concerning the blocking of streets during the May Day celebration.

Mayor Cadle stated that this is something that he will look in to.

Ken Nelson, 3160 Aplin Road, gave his thoughts on the Charter information that will be sent out.

16. Adjournment

This meeting was adjourned by Mr. Blocker at 7:31 p.m.


Elizabeth M. Roy
City Clerk


J B Whitten
Council President

Minutes approve this 10th day of Sept, 2018.