

Crestview Redevelopment Agency Meeting
June 10, 2019
5:00 PM
Council Chambers

The Regular Meeting of the Crestview Redevelopment Agency was called to order at 5:00 P.M. Members present were: Chairman Nathan Boyles, Vice Chairman Dr. Margareth Pierre-Larosse, Shannon Hayes, Joe Blocker, Cynthia Brown, Harry LeBoeuf, Andrew Rencich, Linda Parker. Also present were the honorable, City Manager Tim Bolduc, CRA Director Elizabeth Roy, CRA Attorney Carol Leone department heads and members of the press.

CRESTVIEW REDEVELOPMENT AGENCY

1. Call to Order

This meeting was called to order by Chairman Boyles at 5:00 p.m.

2. Pledge of Allegiance

The pledge was led by Commissioner LeBoeuf.

3. Opening of Meeting

4. Approve Agenda

Chairman Boyles asked for any objections or changes to the current Agenda.

There were no objections or changes to the agenda it was approved by unanimous consent.

5. Special Presentations

6. Reports and Presentations

7. Approval of Minutes

7.1 Approval of the minutes

7.1.1 April 22, 2019 CRA Meeting

Commissioner Boyles asked for approval or changes to the minutes.

There were no objections or changes to the minutes they were approved by unanimous consent.

8. Public Opportunity on Agenda items

9. Consent Agenda

10. Action Items

10.1 Request for Extension for Courthouse Suites

Mr. Bolduc, CRA Administrator informed the Board of a request to extend or leave in place the agreement the CRA has with Mr. Barthe the owner of Courthouse Suites. There is a grant for \$100,000.00 public/private partnership with Mr. Barthe on that project. Staff does agree to keep the agreement with some minor changes. This revised contract will be presented to the Board.

Discussion ensued.

Chairman Boyles asked for action.

A motion made by Commissioner Brown to approve the extension to the Courthouse Suites Agreement, and allow the CRA Administrator (City Manager), CRA Director (City Clerk) and the CRA Attorney to work on the changes in the agreement. Seconded by Commissioner Rencich with 7 yeas and 0 nays, motion approved by unanimous consent.

10.2 Purchasing Policy Waiver for the Gateway Sign

Mr. Bolduc, CRA Administrator requested that Staff be approved to waive the purchasing policy to negotiate with local contractors to construct the Gateway Signs. He did inform the Board of previous attempts of the two separate bids that received no responses. The Staff solicited bids will be presented to the Board for approval.

Chairman Boyles asked for action.

Discussion ensued.

A motion made by Commissioner Rencich to waive the CRA purchasing policy for the Gateway Signs project and allow Staff to negotiate a contract for final approval by the Board. Seconded by Commissioner Hayes with 7 yeas and 0 nays, motion approved by unanimous consent.

10.3 Bush House Project Request for Approval

Mr. Bolduc, CRA Administrator, requested to spend up to \$100,000.00 this year to begin work on the building and to update/upgrade the most critical issues and areas for expanded use. These uses would include space for Crestview Main Street Association, CRA and the Crestview Historic Board for possible uses of the portions of the Bush House that are not being used by Elder Services.

The CRA Administrator asked if there can be a reallocation of the matching grant funds of \$50,000.00 and the rest would be funded from CRA funds.

Discussion ensued concerning the funding of the project.

Chairman Boyles asked for action.

A motion made by Commissioner Hayes to being the Bush House renovation for an amount not to exceed \$1000,000.00 in the 2018-2019 year and allow the City Clerk as CRA Director and City Manager to determine renovations needed, seek quotes and negotiate contracts for the work. Seconded by Commissioner Blocker with 7 yeas, 0 nays, motion approved by unanimous consent.

11. Comments from Audience

12. Comments from the Board

Commissioner Blocker asked Mr. Steele, Public Services Director if he knew the estimated costs for the renovation of the Bush House.

Mr. Steele answered that yes, he did have an estimate and has already discussed the renovation costs with the City Manager.

13. Comments from the Attorney

Ms. Leonne, CRA Attorney informed the Board that the legislation regarding CRA's did pass. There will be an ethics training required for all members and there will have to be an adoption of the City Purchasing Policy starting in October the others are more technical requirements. She also gave an update on receiving funds from RA Development.

14. CRA Director Reports

15. City Manager/CRA Administrator Report

Mr. Bolduc, CRA Administrator reviewed the dates for the CRA Strategic Planning sessions July 8-9 starting at 5:30 p.m. then again at 5 p.m. on the ninth. Once the planning is completed a outlined plan will be drafted and reviewed by the Board.

Chairman Boyles asked for action for the dates.

A motion made by Commissioner Rencich to approve the dates of July 8th and 9th starting at 5:30 p.m. on the eighth and 5:00 p.m. on the ninth. Seconded by Commissioner Brown with 7 yeas and 0 nays, motion carried by unanimous consent.

16. Adjournment

Chairman Boyles adjourned the meeting at 5:47 p.m.

APPROVED

Elizabeth M. Roy
CRA Director

APPROVED

Nathan Boyles
Chairman

Minutes approve this 9th day of Sept, 2019.