

City Council Meeting
June 10, 2019
6:00 PM
Council Chambers

The Regular Meeting of the Crestview City Council was called to order at 6:00 P.M. Members present were: Shannon Hayes, Joe Blocker, Cynthia Brown, Andrew Rencich, Harry LeBoeuf. Also present were the honorable Mayor J B Whitten, City Clerk Elizabeth Roy, City Manager Tim Bolduc, City Attorney Mr. Holloway, department heads and members of the press.

REGULAR AGENDA

1. Called to Order

This meeting was called to order by the Honorable Mayor Whitten at 6:00 p.m.

2. Invocation and Pledge of Allegiance

The invocation was by the Pastor Thomas of Peoples Missionary Baptist Church, followed by the pledge.

3. Open Policy making and legislative session

4. Approval of Agenda

Mayor Whitten asked if there were any changes or objections to the current Agenda. He noted that Ms. Sara Yelverton was called out of town due to an emergency and would not be present this evening.

There were no objections to the noted change to Agenda it was approved by unanimous consent.

5. Special Presentations

6. Reports and Presentations

~~6.1 Homelessness and Housing Alliance Sarah Yelverton (Removed from the Agenda)~~

Mayor Whitten read a “thank you” card from the Carver Hill Memorial Historical Society thanking the Public Services staff for the work to make a successful MayDay event.

7. Approval of Minutes

7.1 Approval of Minutes

7.1.1 Minutes from the April 8, 2019 City Council Meeting

7.1.2 Minutes from the April 22, 2019 City Council Meeting

Mayor Whitten asked if there were any corrections or objections to the minutes from the April 8, 2019 City Council Meeting and the April 22, 2019 City Council Meeting.

There were no corrections or objections to the minutes they were approved unanimous consent.

8. Public Hearings:

9. Public Opportunity on Council Propositions

10. Consent Agenda

10.1 Approval of Asphalt Bid

10.2 Approval of Fireworks Bid

10.3 Approval of Alcohol License Juicy Crab

10.4 Approval of Alcohol License VooDoo BBQ

10.5 Approval of Allen, Norton and Blue invoice in the amount of \$382.50

10.6 Approval of Jacobs Engineering Task Order

10.7 Approval of Work Squad Amendment

Mayor Whitten asked if there any objections to the Consent Agenda.

There were none, he then asked for action by Council.

The Consent Agenda was approved by Council by unanimous consent.

11. Resolutions

12. Ordinances on First Reading

12.1 Ordinance 1686- Small Scale Comp Plan- Ignas Property

Mayor Whitten asked the City Clerk to read Ordinance 1686 by title.

Ms. Roy, City Clerk stated, “Mr. Mayor, Ordinance 1686 reads by title,

ORDINANCE NO. 1686

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, AMENDING ITS ADOPTED COMPREHENSIVE PLAN; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; PROVIDING FOR CHANGING THE FUTURE LAND USE DESIGNATION FROM LOW DENSITY RESIDENTIAL FUTURE LAND USE CATEGORY TO MEDIUM DENSITY LIMITED RESIDENTIAL FUTURE LAND USE CATEGORY ON APPROXIMATELY 0.78 ACRES, IN SECTION 17, TOWNSHIP 3 NORTH, RANGE 23 WEST; PROVIDING FOR FUTURE LAND USE MAP AMENDMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the First Reading of Ordinance 1686.”

Mayor Whitten asked for Staff Reports.

Mr. Schoen, City Planner stated, the property owner Mr. Ignas has made application requesting a small-scale Comprehensive Plan Amendment. That request includes the assignment of Medium Density Limited Residential Future Land Use Category and Single or Multi-Family Dwelling District (R-2) Zoning designation be placed on the property. The applicant has expressed a desire to construct duplex dwelling unites on the subject property. Application for development has not been submitted and is not currently being reviewed.

Mr. Schoen then reviewed the classification for the parcel.

Discussion ensued.

Mayor Whitten asked if the Public would like to speak for or against Ordinance 1686.

Michael Miller, 275 Martin Place, Crestview, FL lives down the street from the property and said his property gave his description of how wet and swampy majority of the land is in the area.

Mr. Blocker asked how the Staff concluded to approve the request.

Mr. Schoen, City Planner stated that Staff only approves the request for the Comprehensive Plan Amendment not the development itself.

Mayor Whitten asked for action by Council.

A motion made by Mr. Blocker to adopt Ordinance 1686 on First Reading and move to Second Reading. Seconded by Mr. Hayes with 5 yeas from Mr. Blocker, Mr. Hayes, Ms. Brown, Mr. Rencich, Mr. LeBoeuf with 0 nays, motion carried.

12.2 Ordinance 1687- Rezoning of Ignas Property

Mayor Whitten asked the City Clerk to read by title Ordinance 1687.

Ms. Roy, City Clerk stated “Mr. Mayor, Ordinance 1687 reads by title,

ORDINANCE NO. 1687

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, PROVIDING FOR THE REZONING OF 0.78 ACRES, MORE OR LESS, OF REAL PROPERTY, LOCATED IN SECTION 20, TOWNSHIP 3 NORTH, RANGE 23 WEST, FROM THE SINGLE FAMILY DWELLING DISTRICT ZONING (R-1) TO THE SINGLE OR MULTI-FAMILY DWELLING DISTRICT ZONING (R-2) DISTRICT ZONING (R-2); PROVIDING FOR AUTHORITY; PROVIDING FOR THE UPDATING OF THE CRESTVIEW ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the First Reading of Ordinance 1687.”

Mayor Whitten asked for Staff Reports.

Mr. Schoen, City Planner stated that the information is the same as Ordinance 1686 and this ordinance is a change to the Zoning Designation of the land itself.

Mayor Whitten asked if the Public if they would like to speak for or against Ordinance 1687.

Ms. Maria Rubio, 225 Martin Place, Crestview spoke against Ordinance 1687 because she and her neighbors purchased in that area because it is zoned residential (R-1). She pointed out that a church wanted to build there and the couldn’t because of the R-1 designation, there would be more traffic in an area that at this time has a lot of pedestrians.

Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to adopt Ordinance 1687 on First Reading and move to Second Reading. Seconded by Mr. Blocker with 5 yeas from Mr. Rencich, Mr. Blocker, Mr. Hayes, Ms. Brown, Mr. LeBoeuf with 0 nays, motion carried.

12.3 Ordinance 1688- Annexation- City Water Tank

Mayor Whitten asked the City Clerk to read by title Ordinance 1688.

Ms. Roy, City Clerk, stated, “Mr. Mayor, Ordinance 1688 by title,

ORDINANCE NO. 1688

AN ORDINANCE ANNEXING TO THE CITY OF CRESTVIEW, FLORIDA, 2.11 ACRES, MORE OR LESS, OF CONTIGUOUS LANDS LOCATED IN SECTION 35, TOWNSHIP 3 NORTH, RANGE 24 WEST, AND BEING DESCRIBED AS SET FORTH HEREIN; PROVIDING FOR AUTHORITY; PROVIDING FOR LAND DESCRIPTION; PROVIDING FOR BOUNDARY; PROVIDING FOR LAND USE AND ZONING DESIGNATION; PROVIDING FOR AMENDMENT TO THE BASE, LAND USE AND ZONING MAPS; PROVIDING FOR A COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR FILING WITH THE CLERK OF CIRCUIT COURT OF OKALOOSA

COUNTY, THE CHIEF ADMINISTRATIVE OFFICER OF OKALOOSA COUNTY AND THE FLORIDA DEPARTMENT OF STATE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the First Reading of Ordinance 1688.”

Mayor Whitten asked for Staff Reports.

Mr. Steven Schoen, City Planner stated that the City of Crestview has made application requesting the voluntary annexation of 2.11 parcel of land on Point Center Road. The current Future Land Use classification for the parcel is Okaloosa County Mixed-Use and it carries the Mixed-Use (MU) zoning designation as well. This for a water tank.

Mayor Whitten asked for action by Council.

A motion made by Mr. Blocker to adopt Ordinance 1688 on First Reading and move to Second Reading. Seconded by Mr. Hayes with 5 yeas from Mr. Blocker, Mr. Hayes, Ms. Brown, Mr. Rencich, Mr. LeBoeuf with 0 nays, motion carried.

13. Ordinances on Second Reading

14. Action Items

14.1 Addition to Laserfiche Statement of Work

Mr. Bolduc, City Manager reviewed the request of approval for Staff to extend the contract with Laserfiche for additional scanning services. This will allow for us to have documents scanned from 1998 and to allow to clean out the storage space in the back of Growth Management. The requested amount should not exceed \$19, 548.00 and the funding is available due to not purchasing the permitting software from the Building Fund and Savings captured in the Planning Budget.

Mayor Whitten asked for comments or questions.

Discussion ensued.

Mr. Bolduc insured Council that the Community Development Services Department has prepped the files so that scanning is the only task that Laserfiche will be doing.

Mayor Whitten asked for action by Council.

A motion made by Mr. Blocker to approve the Statement of Work to not exceed the amount of \$19, 548.00. Seconded by Mr. Hayes with 5 yeas from Mr. Blocker, Mr. Hayes, Mr. Rencich, Ms. Brown, Mr. LeBoeuf with 0 nays, motion carried.

14.2 Approval of 2020 Strategic Plan

Mr. Bolduc, City Manager stated that Staff is ready to implement the Strategic Plan that was formulated during the week of May 27th and are just waiting Council approval.

Mr. Hayes asked where the plan will be made available to the Public.

Mr. Bolduc answered that a copy will be made available on the City's website and the Office of the City Clerk.

Discussion ensued.

Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to approve the "A New View Strategic Plan 2020" as presented and to authorize the City Manager to move forward with the implementation of the same. Seconded by Ms. Brown with 5 yeas from Mr. Rencich, Ms. Brown, Mr. Blocker, Mr. Hayes, Mr. LeBoeuf with 0 nays, motion carried.

14.3 East West Connector Approval

Mr. Bolduc, City Manager informed Council that at a previous meeting the Council was presented with five routes to select from for the East West Corridor. He reminded Council that they gave consensus for route Five A but that Staff is requesting approval for route Five Prime.

Mr. Blocker asked for why the Staff prefers route Five Prime.

Mr. Bolduc explained that path is the path of least resistance and will have the least amount of environmental impact.

Mr. Jason Autry, Public Services Director of Okaloosa County also recommended route Five Prime to the Council.

The HDR representative also spoke in favor of the project.

Mayor Whitten asked for action by Council.

A motion made by Mr. Blocker to approve Route Five Prime for the East West Corridor Route. Seconded by Mr. Rencich with 5 yeas from Mr. Blocker, Mr. Rencich, Mr. Hayes, Mr. LeBoeuf, Ms. Brown with 0 nays, motion carried.

14.4 Consolidation of Dispatch

Mr. Bolduc, City Manager, reviewed the consolidation plan for Dispatch with Council. The plan was to move the dispatch in to Warrior's Hall but after a review by an engineer it was determined that building was not an option during a natural disaster. After assessing the current buildings available the storage space at City Hall fit the needs of being a safe place that can be converted to

accommodate a dispatch office. The City Manager then asked for the Councils approval to rehab that space in the amount of \$75, 000.00.

Discussion ensued relative to the information presented.

Mayor Whitten asked for action by Council.

A motion made by Mr. Hayes for approval to complete the design and construction of the new dispatch center at City Hall not to exceed a construction budget of \$75,000.00. Seconded by Mr. LeBoeuf with 5 yeas from Mr. Hayes, Mr. LeBoeuf, Mr. Rencich, Ms. Brown, Mr. Blocker with 0 nays, motion carried.

14.5 Municipal Advisory Services

Mr. Bolduc, City Manager, stated that the City Staff is preparing the budget for 2020 and as a part of this preparation there are several projects and purchases that will require financing. Staff is requesting Council approval in seeking the engagement of MW Financial Advisory Services, LLC not to exceed \$27, 500.00 with travel expenses not to exceed \$2,500.00.

Mayor Whitten asked for action by Council.

A motion made by Mr. Blocker to approve Staff engagement of MW Financial Advisory Services, LLC not to exceed \$27,500.00 with travel expenses not to exceed \$2,500.00. Seconded by Mr. Hayes with 5 yeas from Mr. Blocker, Mr. Hayes, Mr. Rencich, Mr. LeBoeuf, Ms. Brown with 0 nays, motion carried.

14.6 East West Connector Interlocal Agreement

Mr. Bolduc, City Manager stated that the City has worked closely with Okaloosa County on the design and funding for the southwest bypass. The County is looking to enter into an Interlocal Agreement to provide for the construction of the East West Connector portion of the project. The Agreement will establish a cooperative process for the development, design and construction of the connector including establishing the responsibilities for the project and the continual maintenance.

A brief discussion ensued related to the project.

Mayor Whitten asked for action by Council.

A motion made by Mr. Blocker to approve the Interlocal Agreement as provided. Seconded by Mr. Hayes with 5 yeas from Mr. Blocker, Mr. Hayes, Ms. Brown, Mr. Rencich, Mr. LeBoeuf with 0 nays, motion carried.

15. Comments from the Audience

16. Comments from the Mayor and Council

16.1 FLC Conference

Mayor Whitten reviewed the times for the Florida League of Cities Annual Conference and encouraged all Elected Officials to attend. He then reviewed the tentative schedule for the conference.

17. City Clerk Report

Ms. Roy informed Council that she will be out of the office the following week and if any official would like to attend to please email her that request.

18. City Manager Report

18.1 RFP (Request For Proposals) Discussion

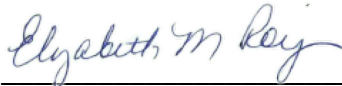
Mr. Bolduc, City Manager informed Council that there is a need for a City Attorney services in all areas to include CRA, Human Resources and other areas that require legal services. The RFP will provide for several options in seeking legal counsel. Once the proposals are received they will be presented to Council with the recommendation of the City Manager. The other RFP's will be for the removal of the Environmental Center, a payroll study and a Facility study.

Council gave the City Manager a consensus for the RFP's.

Mr. Bolduc, City Manager informed Council that Ms. Gaillard provided him with her retirement letter.

19. Adjournment

This meeting was adjourned by Mayor Whitten at 7:33 p.m.



Elizabeth M. Roy
City Clerk



J B Whitten
Mayor

Minutes approve this 26 day of August, 2019.