

City Council Meeting
April 22, 2019
6:00 PM
Council Chambers

The Regular Meeting of the Crestview City Council was called to order at 6:00 P.M. Members present were: Shannon Hayes, Joe Blocker, Cynthia Brown, Andrew Rencich. Also present were the honorable Mayor JB Whitten, City Clerk Elizabeth Roy, City Manager Tim Bolduc, City Attorney Mr. Holloway, department heads and members of the press.

REGULAR AGENDA

1. Called to Order

This meeting was called to order by the Honorable Mayor J B Whitten at 6:00 p.m.

2. Invocation and Pledge of Allegiance

The invocation was by Minister Mark Dillman of Airport Road Church of Christ, followed by the pledge.

3. Open Policy making and legislative session

4. Approval of Agenda

Mayor Whitten asked if there were any changes or objections to the current Agenda.

There were no objections or changes to Agenda it was approved by unanimous consent.

5. Special Presentations

5.1 Brian Hughes Sister City Program Invite

Mr. Brian Hughes, 5739 Reinke Drive, Crestview FL passed out invitations to the Annual Spring picnic of the Crestview Sister City Program on Saturday day May 11th and gave an update concerning the activities of the Sister City program.

5.2 East West Connector Presentation

Mr. Bolduc, City Manager gave Council an update on the East West Corridor. He presented several routes that were worked on in conjunction with the County. Alternative 5 and 5 A are the routes favored by Staff.

Mr. Jason Autry, Okaloosa County Public Works Director stated that once a route is chosen and submitted to the Army Corps of Engineers it locks that route in and the process would have to basically start over if there is a change after submission.

Discussion ensued about the different routes.

Mr. Bolduc stated that he is looking for Council consensus for the alternate routes that are before them.

Discussion ensued.

There were no objections, Council gave consensus for the proposed routes.

6. Reports and Presentations

7. Approval of Minutes

7.1 Approval of the minutes from the March 25, 2019 Council Meeting.

Mayor Whitten asked if there were any changes or objections to the minutes.

There were no objections or changes to the minutes from the March 25, 2019 Council Meeting. The minutes were approved by unanimous consent.

8. Public Hearings:

9. Public Opportunity on Council Propositions

10. Consent Agenda

11. Resolutions

12. Ordinances on First Reading

12.1 Ordinance 1684- Crossway Community Church

Mayor Whitten asked the City Clerk to read Ordinance 1684 by title.

City Clerk stated, "Ordinance 1684 reads by title,

ORDINANCE NO. 1684

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, AMENDING ITS ADOPTED COMPREHENSIVE PLAN; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; PROVIDING FOR CHANGING THE FUTURE LAND USE DESIGNATION FROM THE DOWNTOWN MIXED USE CATEGORY TO THE COMMERCIAL FUTURE LAND USE CATEGORY

ON APPROXIMATELY 0.48 ACRES, IN SECTION 17, TOWNSHIP 3 NORTH, RANGE 23 WEST; PROVIDING FOR FUTURE LAND USE MAP AMENDMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

This is the First Reading of Ordinance 1684.”

Mayor Whitten asked for Staff Reports.

Mr. Schoen, Senior Planner for informed Council that Crossway Community Church Inc., has submitted an application requesting a small-scale Comprehensive Plan Amendment for the 0.48 acres, located at 298 Wilson Street North in Downtown Crestview. The parcel is identified under Parcel Identification Number 17-3N-23- 2490-0002-0070 in the Public Records of Okaloosa County. The current future land use classification for the parcel is Downtown Mixed Use (DMU) and it carries the Commercial District (C-1) zoning designation. The application requests that the assignment of Commercial (C) Future Land Use Category be placed on the property upon annexation. The subject parcel is the old YMCA building, which has remained vacant for almost five years. The property lies within Flood Zone X, which is an area determined to be outside the 500-year floodplain, as per the FIRM Panel Number 12091C0165H, dated 2-6-02. The Local Planning Agency (LPA) motioned to accept the land use change and to recommend approval to the City Council, at a Special LPA Meeting held on April 2, 2019.

Discussion ensued about Ordinance 1684.

Mayor Whitten asked for action by Council.

A motion made by Mr. Blocker to adopt Ordinance 1684 on First Reading and moving to Second Reading. Seconded by Mr. Hayes with 4 yeas from Mr. Blocker, Mr. Hayes, Ms. Brown, Mr. Rencich with 0 nays, motion carried.

12.2 Ordinance 1685- Moratorium on Annexation fees for properties of less than 10 acres.

Mayor Whitten asked the City Clerk to read Ordinance 1685.

City Clerk stated, “Ordinance 1685 reads by title,

ORDINANCE NO. 1685

AN ORDINANCE OF THE CITY OF CRESTVIEW, FLORIDA, PROVIDING FOR A SIX-MONTH WAIVER PERIOD FOR THE COLLECTION OF ANNEXATION APPLICATION FEES FOR PROPERTIES OF 10 ACRES OR LESS IN AREA; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.

This is the First Reading of Ordinance 1685.”

Mr. Bolduc, City Manager, informed Council that this ordinance will enact a six-month moratorium on annexation fees for properties that are 10 acres or less. There are many reasons for

citizens to be interested in annexation into the City of Crestview however, the costs of voluntary annexation can serve to be prohibitive for many seeking to be incorporated. The objective is to create an equitable and attractive voluntary annexation fee structure that will curb consumer costs while also ensuring that the City cost components are met.

Discussion ensued relative to the information presented.

Mayor Whitten asked for action by Council.

A motion made by Mr. Blocker to approve Ordinance 1685 on First Reading and move to Second Reading. Seconded by Mr. Hayes with 4 yeas from Mr. Blocker, Mr. Hayes, Ms. Brown, Mr. Rencich, with 0 nays, motion carried. 39.17

13. Ordinances on Second Reading

14. Action Items

14.1 Crosspoint Church Parking Lot

Mr. Duley, Community Development Services, informed Council that Crosspoint Church proposes to modify the existing park lot onsite and to construct a new parking addition on an adjacent parcel. This project is a result of a loss of property for the P J Adams widening project. The Local Planning Agency (LPA) motioned to recommend approval to the City Council at a Special LPA Meeting held on April 2, 2019.

Mayor Whitten asked for action by Council.

A motion by Mr. Blocker to approve the site construction plans for the parking lot improvement. Seconded by Mr. Hayes with 4 yeas from Mr. Blocker, Mr. Hayes, Mr. Rencich, Ms. Brown with 0 nays, motion carried.

15. Comments from the Audience

16. Comments from the Mayor and Council

Mr. Rencich stated that the County is in the process of passing an ordinance that deals with itinerant vendors with a focus on auto dealers and requested that the City Manager stay informed on when it passes. This could be something that can be used to update the City's current ordinance concerning itinerant vendors. He then asked about how it would work if donations were made to Parks and Recreations that it could go to that department instead of the General Revenue Fund.

Ms. Brown stated that she is planning a Meet and Greet in the future.

Mr. Hayes thanked the Departments for the Easter Egg Hunt at the Park and Main Street for the job well done on the Triple B Fest. He informed that he will be attending a Southern Municipal Leadership Conference in Kentucky. Thanked the City Manager for a job well done.

Mayor Whitten stated that the Triple B was a success and that at the upcoming Triumph meeting there needs to be a good representation in the audience from the City of Crestview. Last week he went to the Okaloosa County Emergency Operations Center in Niceville for an exercise and was informed that the City of Crestview does not participate fully in those. Mayor Whitten has requested that a training be done in Crestview. This training will be during the 20-24 of May a day would need to be selected so that the City Manager can set this up.

The Council gave consensus to conduct the training on Tuesday, May 21st.

17. City Clerk Report

17.1 Update on City Council Members Applications

Ms. Roy, City Clerk stated that there will be a meeting next Tuesday to interview the applicants for the vacant City Council seat. There are eight applicants and their information has been provided to the elected officials. The order will be a blind draw and keep in my that there are eight so be mindful of the time used to interview each applicant.

Mayor Whitten asked Council for a consensus of how many questions each member should ask.

The consensus that Council gave was two interview questions per member for each applicant.

Mr. Hayes then inquired if it would be permissible to ask questions of the applicants in email before the interview next week.

Mr. Holloway, City Attorney stated that, that contact was permissible.

Mr. Bolduc, City Manager suggested to send those questions to him or the City Clerk so that the questions can be distributed to the applicants.

Ms. Roy, City Clerk agreed reminding Council of the Sunshine Shine Laws.

A brief discussion ensued.

The City Clerk requested that the questions be submitted by this Thursday so that the applicants can reply.

A brief discussion ensued.

Ms. Roy, City Clerk informed Council of the Community events in the month of May and asked if Council could please inform her office if more than one-member plans to attend so that a public announcement can be made if two or more Council members will be in attendance.

Mr. Hayes requested that the Clerk make that announcement.

Ms. Roy, City Clerk answered that her informing them of the activities can be considered an announcement.

18. City Manager Report

18.1 McMahan Environmental Center Update

Mr. Bolduc, City Manager, gave the Council an update on the Environmental Center. He noted that a lot of the work being done to restore the center is being done in-house to save on costs. The new building is up and the old building that housed the museum will be up for bid to be removed.

Mr. Blocker asked if it was possible to use the building in a Fire Department's exercise.

Mr. Bolduc noted that due to the age of the building material it may contain asbestos so that can not be a use.

Discussion ensued pertaining to the center.

18.2 Police Chief Replacement Plan

Mr. Bolduc, City Manager informed the Council that the Chief of Police, Jamie Grant has submitted a letter of intent to retire. Mr. Grant has served the City for an extended time and has greatly served the City in his capacity as a police officer and as Chief of Police. In moving forward with the selection of another Chief of Police he has already spoken with the Florida Police Chief's Association which offered their STARS service that can basically select the next Police Chief or they can offer different services to assist the City in selecting the next Police Chief.

Mr. Bolduc stated that he asked for an estimate from the Association to help obtain applicants, vet the applicants against the criteria that we established. Once narrowed down, a local panel of civilians and law enforcement volunteers will review the candidates and recommend a specified number of applicants to be interviewed. Those selected applicants will participate in an interview with the City Manager and selected staff. Following that interview the final interview will be by staff, a civilian panel and a professional panel.

For the Florida Police Chief's Association to assist it will be the cost of \$11,000.00 and Mr. Bolduc requested consensus from the Council to proceed.

Council did give consensus to Mr. Bolduc's request.

Mr. Bolduc then asked for a motion to approve that amount.

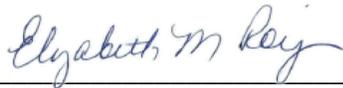
Mayor Whitten asked for action by Council.

A motion made by Mr. Rencich to approve the amount not to exceed \$11,000.00 for the Florida Police Chief's Association to assist in the process to hire a new Police Chief. Seconded by Ms. Brown with 4 yeas from Mr. Rencich, Ms. Brown, Mr. Blocker, Mr. Hayes with 0 nays, motion carried.

Mr. Bolduc, City Manager then addressed the concerns Mr. Blocker inquired about. The first being the street parking and he noted that in some areas residents can park where there is no sign. The second being to notify PAWS concerning a complaint with dogs running around without leashes. PAWS acknowledged that complaints were received and they are trying to rectify the issue. The third with Senior activities there was a meeting held with the Parks and Recreation Director and there was positive feedback that came out of that meeting. Lastly the ribbon cutting for the Dog Park will be May 9th.

19. Adjournment

This meeting was adjourned by the Honorable Mayor Whitten at 7:22 p.m.



Elizabeth M. Roy
City Clerk

Minutes approved this 10th day of June, 2019.