



CITY OF CRESTVIEW

OFFICE OF THE CITY CLERK

P.O. DRAWER 1209, CRESTVIEW, FLORIDA 32536

Phone # (850) 682-1560 Fax # (850) 682-8077

September 24, 2018

5:30 P.M.

Council Chambers

SPECIAL COUNCIL MEETING

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Open Policy Making and Legislative Session**
4. **Approve Agenda**
5. **Public Opportunity on Council proposition**
6. **Resolutions**
 - a. Resolution 18-31 Charter Resolution
 - b. Resolution 18-32 Out of City Water Service
7. **City Council, Mayor Updates**
 - a. City Government Week Update, Council President Whitten.
8. **Staff Reports and Recommendations**
 - a. Schedule Special Workshop for Itinerant Vendors Regulations
9. **Comments from the Audience**
10. **Adjournment**

Note: Citizen Business is business that was submitted by a citizen or group of Citizens no later than the Wednesday 2 weeks prior to the meeting to the Clerk's office for approval. Supporting documents must be submitted at this time to be on the regular agenda. All New Business is for staff and elected officials only, and must be submitted for approval no later than the Wednesday prior to the meeting. Those not listed on the regular agenda who wish to address the council should fill out a yellow card. The Card must be submitted to the City Clerk. Speaking time should be three minutes or less, large groups may designate a spokesperson. All remarks should be addressed to the Council as a whole and not to individual members. All meeting procedures are outlined in the Meeting Rules and Procedures brochure available outside the Chambers. If any person decides to appeal any decision made by the City Council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City Council of the City of Crestview, Florida does not discriminate upon the basis of any individual's disability status. Anyone requiring reasonable accommodation as provided for in the American With Disabilities Act to insure access to and participation in the meeting should contact the Office of the City Clerk at (850)682-1560 prior to the meeting to make appropriate arrangements.

Any invocation that is offered before the official start of the City Council meeting shall be the voluntary offering of a private person, to and for the benefit of the City Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious beliefs or views of this, or any other speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. A person may exit the City Council Chambers and return upon completion of the opening invocation if a person does not wish to participate in or witness the opening invocation.



CITY OF CRESTVIEW

OFFICE OF THE CITY CLERK

P.O. DRAWER 1209, CRESTVIEW, FLORIDA 32536

Phone # (850) 682-1560 Fax # (850) 682-8077

September 24, 2018

5:30 P.M.

Council Chambers

SPECIAL COUNCIL MEETING

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Open Policy Making and Legislative Session**
4. **Approve Agenda**
5. **Public Opportunity on Council proposition**
6. **Resolutions**
 - a. Resolution 18-31 Charter Resolution

RESOLUTION 18-31

A RESOLUTION OF THE CITY OF CRESTVIEW, FLORIDA, ESTABLISHING DUTIES OF THE MAYOR AND OTHER ELECTED OFFICIALS; ESTABLISHING ROLES OF DEPARTMENT HEADS UNTIL SUCH TIME AS THE NEW CITY CHARTER IS FULLY IMPLEMENTED; ESTABLISHING A TIMELINE FOR CERTAIN ASPECTS OF THE NEW CITY CHARTER UNTIL SUCH TIME AS THE NEW CHARTER IS FULLY IMPLEMENTED AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Electorate of the City of Crestview, Florida on August 28, 2018, approved three amendments to the City Charter; and

WHEREAS, the new City Charter for the City of Crestview takes effect on October 1, 2018; and

WHEREAS, the City of Crestview City Council acknowledges there is a need to establish a timeline of events for the new City Charter.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Crestview, Florida, that:

1. The Mayor remain in place as the Head of the City, and the Department Head over the Public Safety Departments of Fire and Police until April 1, 2019.
2. The Current City Council President and Vice-President remain in their current roles until April 1, 2019.
3. On April 1, 2019 the Mayor will take his/her role as the presiding officer of the Council and a Mayor Pro Tem will be elected from the members of the City Council in place on April 1, 2019.
4. All Current Departments and Department Heads of the City shall remain in their current status until such time that the City Manager has been vetted, hired and in place, and is ready to assume his/her duties as established by the new City Charter.
5. The Job Description of the City Manager be established and approved by the City Council.
6. The Request for Qualifications for the City Manager shall be established and approved by the City Council
7. The Timeline and Criteria for the Search, Vetting and Hiring of the City manager shall be established and approved by the City Council.

THIS RESOLUTION WILL TAKE EFFECT IMMEDIATELY UPON ADOPTION.

PASSED AND ADOPTED THIS 24TH DAY OF SEPTMEBER, 2018

Elizabeth Roy, City Clerk

JB Whitten, Council President

6. Resolutions, cont.

- b. Resolution 18-32 Out of City Water Service



AGENDA ITEM

CITY COUNCIL MEETING DATE: September 24, 2018
TYPE OF AGENDA ITEM: Resolutions

TO: Mayor; City Council; City Clerk
CC: Department Heads; City Attorney
FROM: Growth Management Dept.
DATE: September 20, 2018
SUBJECT: Out of City Services - Resolution 18-32

BACKGROUND: Petition was submitted by James P. Levins and wife Barbara D. Levins, property owners, of the parcel described in the Warranty Deed recorded in Official Records Book 1564, page 1999, of the Public Records of Okaloosa County, Florida, and being identified by Parcel Tax I. D. 21-3N-23-2320-000A-005B, located at 2997 Aplin Road, Okaloosa County, Florida, for water service on September 20, 2018.

1. The City of Crestview hereby concludes that said property lies within the water service territory of the City. The property is not contiguous to the corporate limits of the City of Crestview. However, the executed Petition and Agreement allows for the annexation when the property meets the criteria of the Annexation Policy.
2. The water concurrency and availability is sufficient on behalf of the City to meet the demands of the petitioner as provided for in the Crestview Comprehensive Plan.
3. A 30-day period from enactment of this resolution is provided for protest to ascertain whether or not a public hearing is required.
4. The petitioner has executed a Municipal Services Agreement and has paid all fees associated with the cost of providing water pursuant to this resolution.

STAFF RECOMMENDATION: The Staff recommends adopting Resolution 18-32.

RECOMMENDED MOTION: *I move to adopt Resolution 18-32.*

RESOLUTION 18-25

A RESOLUTION BY THE CITY COUNCIL OF CRESTVIEW, FLORIDA ACCEPTING A PETITION FOR OUT-OF-CITY WATER SERVICE; ESTABLISHING WATER SERVICE FOR PROPERTY LOCATED AT 2997 APLIN DRIVE AKA 21-3N-23-2320-000A-005B, OKALOOSA COUNTY, FLORIDA; ALLOWING FOR WRITTEN OBJECTIONS BY CITIZENS; AND, IF NECESSARY A PUBLIC HEARING WITHIN 30 DAYS FROM ENACTMENT OF THIS RESOLUTION; PROVIDING FOR A MUNICIPAL SERVICES AGREEMENT BETWEEN THE PETITIONER AND CITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 90 of the Crestview City Code and F. S. 180.01 et. seq., provides for methodology to provide out-of-city water and sewer service to petitioners of record; and

WHEREAS, James P. Levins and wife, Barbara D. Levins, property owners, of the parcel described in the Warranty Deed recorded in Official Records Book 1564 page 1999, of the Public Records of Okaloosa County, Florida, and being identified by Parcel Tax I.D. 21-3N-23-2320-000A-005B, located at 2997 Aplin Road, Okaloosa County, Florida, uttered a petition for water service and said petition was received by the City on September 20, 2018.

WHEREAS, petitioner has entered into a Municipal Services Agreement with the City at the appropriate time recited in the City Code, as the requested service is available.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CRESTVIEW, FLORIDA IN REGULAR SESSION ASSEMBLED THAT:

1. The City of Crestview hereby concludes that the Subject Property is within the water service territory of the City. At this time, the property is not contiguous to the Limits of the City of Crestview, and therefore does not meet the qualifications for annexation.
2. The water concurrency and availability is sufficient on behalf of the City to meet the demands of the petitioner as provided for in the Crestview Comprehensive Plan.
3. A 30-day period from enactment of this resolution is provided for protest to ascertain whether or not a public hearing is required.
4. The petitioner has executed a Municipal Services Agreement and has paid all fees associated with the cost of providing water pursuant to this resolution.

PASSED AND ADOPTED IN REGULAR SESSION THIS 24th DAY OF SEPTEMBER, 2018.

ATTEST:

Elizabeth M. Roy
City Clerk

J B Whitten
Council President

Description of Property

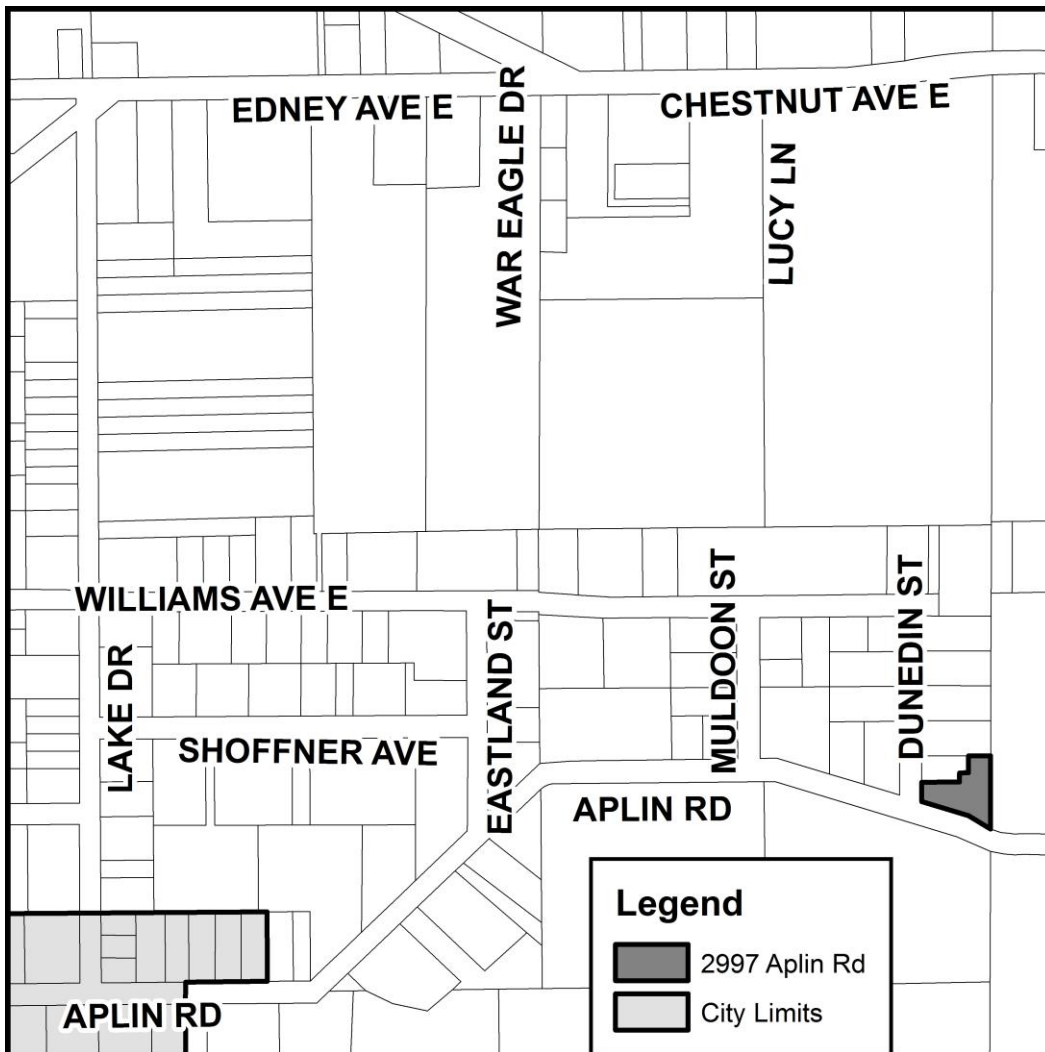
Parcel ID Number: 21-3N-23-2320-000A-005B (Deed recorded in OR Book 1564, Page 1999)

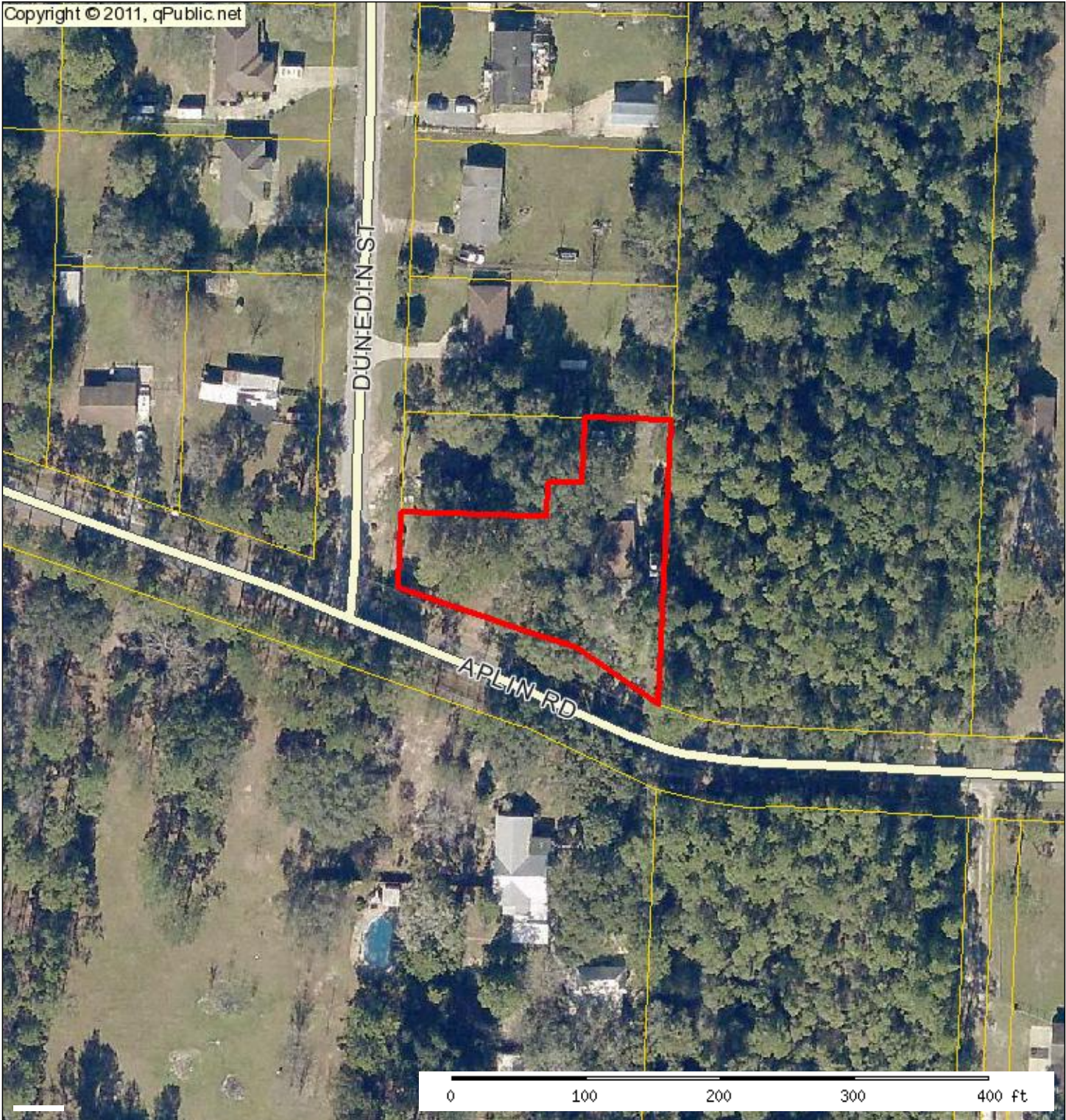
Being 0.37 acres out of and a part of Lot 5, Block A, Southernaire Subdivision as recorded in Plat Book 2, Page 149, of the Official Records of Okaloosa County, Florida, and being more particularly described as follows:

Commencing at the Northeast corner of said Lot 5, Block A, Southernaire Subdivision, run along its North line, S 89° 45' 30" W, 65.00 feet; thence departing said North line, run S 00° 00' 00" E, 50.00 feet; thence S 89° 45' 30" W, 25.00 feet; thence S 00° 00' 00" W 25.00 feet; thence S 89° 45' 30" W, 10.00 feet to the West line of Lot 5; thence S 00° 00' 00" E, along said West line, run 87.67 feet to the North right of way line of a county road (Aplin Road--66 ft. wide) same being the South line of Southernaire Subdivision; thence along said line, S 73° 08' 30" E, 40.09 feet; thence S 66° 37' E, 66.40 feet to point of intersection with the East line of Section 21, Township 3 North, Range 23 West; thence departing said right of way line, run along said section line N 00°00'00" E, 201.45 feet to the point of beginning. Bearings are based on the recorded subdivision. AND ALSO

Lot 6, Block A, Southernaire Subdivision, less and except the North 75 feet, according to the plat thereof as recorded in Plat Book 2, Page 149, of the Official Records of Okaloosa County, Florida.

Location Map





Okaloosa County Appraiser			
Parcel: 21-3N-23-2320-000A-005B Acres: 0			
Name:	LEVINS JAMES & BARBARA	Land Value:	19,142
Site:	2997 APLIN RD CRESTVIEW	Building Value:	62,476
Sale:	\$42,000 on 1990-07 Reason=I Qual=U	Misc Value:	1,860
Mail:	2997 APLIN RD CRESTVIEW, FL 325396006	Just Value:	83,478
		Assessed Value	77,667
		Exempt Value	77,667
		Taxable Value	0



Okaloosa County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll.
 Date printed: 09/20/18 : 14:24:57

7. City Council, Mayor Updates

- a. City Government Week Update, Council President Whitten.



CITY OF CRESTVIEW

Public Notice of Community Events



City Government Week

October 22nd thru 28th

Monday, October 22nd

Special Meeting – Warrior's Hall @ 6:00 pm

Council's Open House – Warrior's Hall

Refreshments immediately after Meeting

201 Stillwell Blvd. – George H. Whitehurst Municipal Building

Tuesday, October 23rd

Coffee with Elected Officials @ Casbah Coffee

Starting at 8:30 am

196 Pine Avenue West (Downtown)

Wednesday, October 24th 5:00 pm – 7:00 pm --- Celebration at the Crestview Library
Library will remain open an extra hour and will give away a free book for each new library card sign up

Inside: Displays and Exhibitions and Refreshments

Fire and Police Departments will be there with the Fire Trucks, K 9 Unit and Swat Vehicles

1445 Commerce Drive

Thursday, October 25th – 6:00 pm til 7:30 pm

Councilman Whitten's Town Hall Meeting

@ Azteca Restaurant – 789 Ferdon Blvd North

Councilman Cox's Citizen's Get-together

@ Hideaway Restaurant – 326 Main St North

Friday, October 26th

Hub City Smokehouse

12:00 pm -- 1 pm

Elected Officials will be serving customers.

168 Main Street South (Downtown)

Pursuant to Section 286.011, Florida Statutes, notice is hereby given that various elected officials, including members of the Crestview City Council and the Okaloosa County Commission, may be attending meetings or events of various elected officials and other representatives of State and local government.

PROPOSED RESOLUTION 19-XX

A RESOLUTION BY THE CITY COUNCIL OF CRESTVIEW, FLORIDA, RECOGNIZING FLORIDA CITY GOVERNMENT WEEK, OCTOBER 22-28, 2018, AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, city government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, municipal government provides services and programs that enhance the quality of life for residents, making their city their home; and

WHEREAS, city government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, city government officials and employees share the responsibility to pass along the understanding of public services and their benefits; and

WHEREAS, Florida City Government Week offers an important opportunity for elected officials and city staff to spread the word to all citizens of Florida that they can shape and influence this branch of government; and

WHEREAS, the Florida League of Cities and its member cities have joined together to teach citizens about municipal government through a variety of activities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CRESTVIEW, FLORIDA, AS FOLLOWS:

Section 1. That the City of Crestview encourages all citizens, city government officials and employees to participate in events that recognize and celebrate Florida City Government Week.

Section 2. That the City of Crestview encourages educational partnerships between city government and schools, as well as civic groups and other organizations.

Section 3. That the City of Crestview supports and encourages all Florida city governments to actively promote and sponsor Florida City Government Week.

PASSED AND ADOPTED IN REGULAR SESSION THIS 8th DAY OF OCTOBER 2018.

ATTEST:

J B Whitten
Council President

Elizabeth M. Roy
City Clerk

8. Staff Reports and Recommendations

a. Schedule Special Workshop for Itinerant Vendors Regulations

This is a complex issue and will require time for presentation and ample time for discussion and questions. Monday, October 15th, appears to be the first viable opening for a Special Workshop.

This will also be an ideal time for the brief presentation of the Garbage Services Contract results.

9. Comments from the Audience

10. Adjournment

Note: Citizen Business is business that was submitted by a citizen or group of Citizens no later than the Wednesday 2 weeks prior to the meeting to the Clerk's office for approval. Supporting documents must be submitted at this time to be on the regular agenda. All New Business is for staff and elected officials only, and must be submitted for approval no later than the Wednesday prior to the meeting. Those not listed on the regular agenda who wish to address the council should fill out a yellow card. The Card must be submitted to the City Clerk. Speaking time should be three minutes or less, large groups may designate a spokesperson. All remarks should be addressed to the Council as a whole and not to individual members. All meeting procedures are outlined in the Meeting Rules and Procedures brochure available outside the Chambers. If any person decides to appeal any decision made by the City Council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City Council of the City of Crestview, Florida does not discriminate upon the basis of any individual's disability status. Anyone requiring reasonable accommodation as provided for in the American With Disabilities Act to insure access to and participation in the meeting should contact the Office of the City Clerk at (850)682-1560 prior to the meeting to make appropriate arrangements.

Any invocation that is offered before the official start of the City Council meeting shall be the voluntary offering of a private person, to and for the benefit of the City Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious beliefs or views of this, or any other speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered. A person may exit the City Council Chambers and return upon completion of the opening invocation if a person does not wish to participate in or witness the opening invocation.